



संदर्भ सं. /Ref: 1-25 (RTI)/CDTLH/2026-27/1595

दिनांक/Date: 01.09.2026

To  
The Director Admn.,  
Central Drugs Standard Control Organisation,  
Dte. General of Health Services.,  
FDA Bhawan, Kotla Road,  
New Delhi-110 002.

**Sub.:** - Suo-Motu Disclosure of Central Drugs Testing Laboratory, Hyderabad  
under Section 4 under RTI Act 2005 –Reg.

Sir,

With reference to the Directorate's email cited above, it is to inform that as per the instructions of the Directorate, this office is sending the Suo-Motu Disclosure under Section 4 of RTI Act 2005 for uploading in the Website. As this office is a subordinate office under Central Drugs Standard Control Organization and not having separate website.

It is requested to kindly upload the Suo-Motu Disclosure pertaining to Central Drugs Testing Laboratory, Hyderabad in the CDSCO Website.

| Sl. No. | Suo-Motu Disclosure                                      |
|---------|----------------------------------------------------------|
| i       | Particulars and functions of Organization                |
| ii      | Powers and Duties of its Officers and Employees          |
| iii     | Organogram                                               |
| iv      | Directory of the Officers and employees and Remuneration |
| v       | Important Activities                                     |

Yours sincerely,  
Sd/-  
(Dr. K. Narendran)  
Lab In-Charge,  
CDTL, Hyderabad.

## **CENTRAL DRUGS TESTING LABORATORY (CDTL), HYDERABAD**

### **(i). PARTICULARS OF THE ORGANIZATION, FUNCTIONS AND DUTIES**

The Central Drugs Testing Laboratory, Hyderabad is one of the National Statutory Laboratories of Government of India, functioning under the administrative control of the Drugs Controller General (India), Central Drugs Standard Control Organization (CDSCO), Directorate General of Health Services, Ministry of Health and Family Welfare, New Delhi, since 05.02.2011.

#### **Contact details:**

**Director In-charge: Dr. K. Narendran**

**Address: Central Drugs Testing Laboratory**

CDSCO, DGHS, MoH&FW, Govt. Of India,

CDSCO Bhavan, S.R. Nagar, Hyderabad- 500 038, Telangana.

Tel. :040-23811327, 040-23811328.

e-Mail: [cdtlhyd@cdsco.nic.in](mailto:cdtlhyd@cdsco.nic.in)

#### **i.(a). Introduction/Background:**

Central Drugs Testing Laboratory is a National Statutory Laboratory of Government of India for quality control of Drugs, Pharmaceuticals, Cosmetics and Medical Devices established under Drugs and Cosmetics Act, 1940 and Rules 1945, thereunder. This is a subordinate office to the Central Drugs Standard Control Organization (CDSCO), Directorate General of Health Services (DGHS), Ministry of Health and Family Welfare, Government of India, functioning under the administrative control of Drug Controller General of India, New Delhi, since 05.02.2011. This laboratory got accredited by National Accreditation Board for Testing and Calibration Laboratories (NABL) in accordance with ISO/IEC 17025 on 30.06.2016, in the field of Chemical Testing (Drugs, Pharmaceuticals and Cosmetics). Laboratory got its NABL accreditation renewed in 2018, 2020, 2021, 2023, 2025 with validity up to 29.06.2029 for 123 test parameters (30 scope moieties).

#### **i.(b). Mission:**

- To provide quality and effective analytical services achieved through advanced testing in the area of drugs and pharmaceuticals by its dedicated and committed work force and adhering to the core values of transparency, accountability, efficiency, commitment, credibility and innovation.
- To be a smart drugs testing laboratory well equipped with state of art facilities and sophisticated equipments with clean and green eco-friendly environment.

**i.(c). Vision:**

- To be recognized globally for providing world class testing facilities for safe guarding human and animal health by establishing and reviewing quality objective at various levels of the organization.
- To safeguard and enhance public health by quality and excellence in testing of drugs, cosmetics and medical devices.
- To be a part of modern regulatory system in India to protect public health by ensuring provision of safe, effective and quality drugs and pharmaceuticals based on scientific excellence accountable to both, the Government and the public.

**i.(d). Quality Policy**

- CDTL, Hyderabad is committed to serve the nation for quality and excellence in testing of drugs, cosmetics and medical devices as per Schedule L1 of Drugs & Cosmetics Act 1940 and Rules 1945, Medical devices rules 2017, ISO/IEC 17025:2017 and NABL guidelines to attain highest proficiency in testing, continual improvement, transparency, good documentation practices and controlled environmental conditions.
- CDTL, Hyderabad is committed to perform quality testing of samples using calibrated equipment, documented procedures with good professional practices and compliance to applicable regulations to ensure the quality of operations in its testing.
- CDTL, Hyderabad is committed to promote efficiency with qualified and adequately trained personnel competent enough to perform work meeting the laboratory targets.
- CDTL, Hyderabad is committed to ensure customer satisfaction by maintaining impartiality, integrity, confidentiality in its operations and continuously improving its quality management system.

**i.(e). Major functions of the Laboratory:**

- Receipt and analysis of Drugs & Pharmaceutical samples received as Statutory Drugs Samples (Form-18), import / reimport samples, Survey Samples, Risk Based Inspection (RBI) samples and custom samples from offices of CDSCO including Zonal, Sub-zonal and port offices and release the test report within timelines as per Drugs and Cosmetics Act and Rules.
- Analysis of Export cough syrup samples for Ethylene Glycol (EG) and Diethylene Glycol (DEG) along with other test parameters as per the Manufacturers specification as per the DCG (I) order vide letter no. DCG(I)/MISC/2023/09 dated 25.05.2023
- Imparting Training to Drug Analysts deputed by the Central, State and other Government Laboratories.

- To advise the CDSCO in respect of quality and toxicity of drugs awaiting for License.
- To undertake analytical research on standardization and methodology of Drugs.
- Quick Analysis of Drugs & Pharmaceuticals formulations received as National Survey Samples from CDSCO or other offices under Ministry of Health & Family Welfare.

**i.(f). Quality Objectives:**

- To make all the laboratory staff aware to the requirements of good laboratory practices (GLP) as mentioned in Schedule L1 of Drugs & Cosmetics Act, 1940 and rules 1945 and as per the ISO/IEC 17025:2017 standards of NABL, Quality Council of India by conducting regular training and interactions.
- To implement effective quality system in the laboratory as per online sugam web portal.
- To operate in such an environment so that the test result obtained is very close to the true result.
- To provide test results at the earliest and to the best of satisfaction.
- To update technical knowledge / skill of scientific / technical staff by in- house and outside training.
- Regular participation in Proficiency Testing and Inter laboratory Comparison Programmes.
- To provide proper & safe working environment to adopt Good Laboratory Practices.

**i.(g). Divisions of the Laboratory:**

- a) Sample Receipt & Report Division
- b) Testing Division (Chemicals, Biologicals, Cosmetics & Medical Devices)
- c) Reference Standard Division
- d) Administrative Division
- e) Purchase and Stores Division
- f) Quality Assurance & Training Division

**i.(h). TARGETS AND ACHIEVEMENTS:**

**TARGETS:**

This laboratory received the samples from different Zones, sub zones, port offices of CDSCO. The details of the sample status for the last four and current financial years i.e., 2022-23, 2023-24, 2024-25, 2025-26 & 2026-27 are given below.

| Sl. No. | Financial year                 | Number of Samples Received | Number of Samples Tested | Number of Samples declared as NSQ/Spurious/Adulterated |
|---------|--------------------------------|----------------------------|--------------------------|--------------------------------------------------------|
| 1.      | 2026-27<br>As on<br>31.07.2026 | 775                        | 774                      | 03                                                     |
| 2.      | 2025-26                        | 2719                       | 2719                     | 45                                                     |
| 3.      | 2024-25                        | 1823                       | 1823                     | 10                                                     |
| 4.      | 2023-24                        | 1857                       | 1857                     | 61                                                     |
| 5.      | 2022-23                        | 3611                       | 3611                     | 23                                                     |

#### **ACHIEVEMENTS:**

- This Laboratory has tested more than 5000 samples received as part of Nationwide Survey in the year 2015 conducted by NIB, Ministry of Health & Family Welfare, and Government of India and successfully achieved the task in a time bound manner.
- This Laboratory is accredited with National Accreditation Board for Testing and Calibration Laboratories (NABL), Quality Council of India (QCI) in accordance with ISO/IEC 17025 on 30.06.2016, in the field of Chemical Testing (Drugs, Pharmaceuticals and Cosmetics). Laboratory got its NABL accreditation renewed in 2018, 2020, 2021, 2023, 2025 with validity up to 29.06.2029 for 123 test parameters (30 scope moieties).
- This Laboratory is carrying out day to day analysis of the Drugs and Cosmetics samples received from different zonal, sub zonal and port offices. The laboratory also undertakes analysis of export samples including cough syrups as per the Pharmacopeial procedures and releasing the test report with in the timeline period of 60 days from the date of receipt of the samples as per G.S.R.103\_E.
- This laboratory-initiated Dissertation work for M pharmacy students from different Government Universities with approval from DCG(I) sir And CDSCO HQ from January 2026.
- As a part, this year Four (04) Students of JNTU, Hyderabad are selected and completed Dissertation at CDTL Hyderabad.

**NABL CERTIFICATE OF ACCREDITATION OF CDTL, HYDERABAD**



National Accreditation Board for  
Testing and Calibration Laboratories

**CERTIFICATE OF ACCREDITATION**

**CENTRAL DRUGS TESTING LABORATORY**

has been assessed and accredited in accordance with the standard

**ISO/IEC 17025:2017**

**"General Requirements for the Competence of Testing &  
Calibration Laboratories"**

for its facilities at

**CDSO BHAVAN, SR NAGAR, HYDERABAD, TELANGANA, INDIA**

in the field of

**TESTING**

Certificate Number: TC-7495

Issue Date: 30/06/2025

Valid Until: 29/06/2029

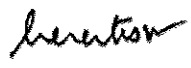
This certificate remains valid for the Scope of Accreditation as specified in the annexure subject to continued satisfactory compliance to the above standard & the relevant requirements of NABL.  
(To see the scope of accreditation of this laboratory, you may also visit NABL website [www.nabl-india.org](http://www.nabl-india.org))

Name of Legal Entity: **CENTRAL DRUGS TESTING LABORATORY**

Signed for and on behalf of NABL



  
Anita Rani  
Director

  
N. Venkateswaran  
Chief Executive Officer

## (ii). POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES

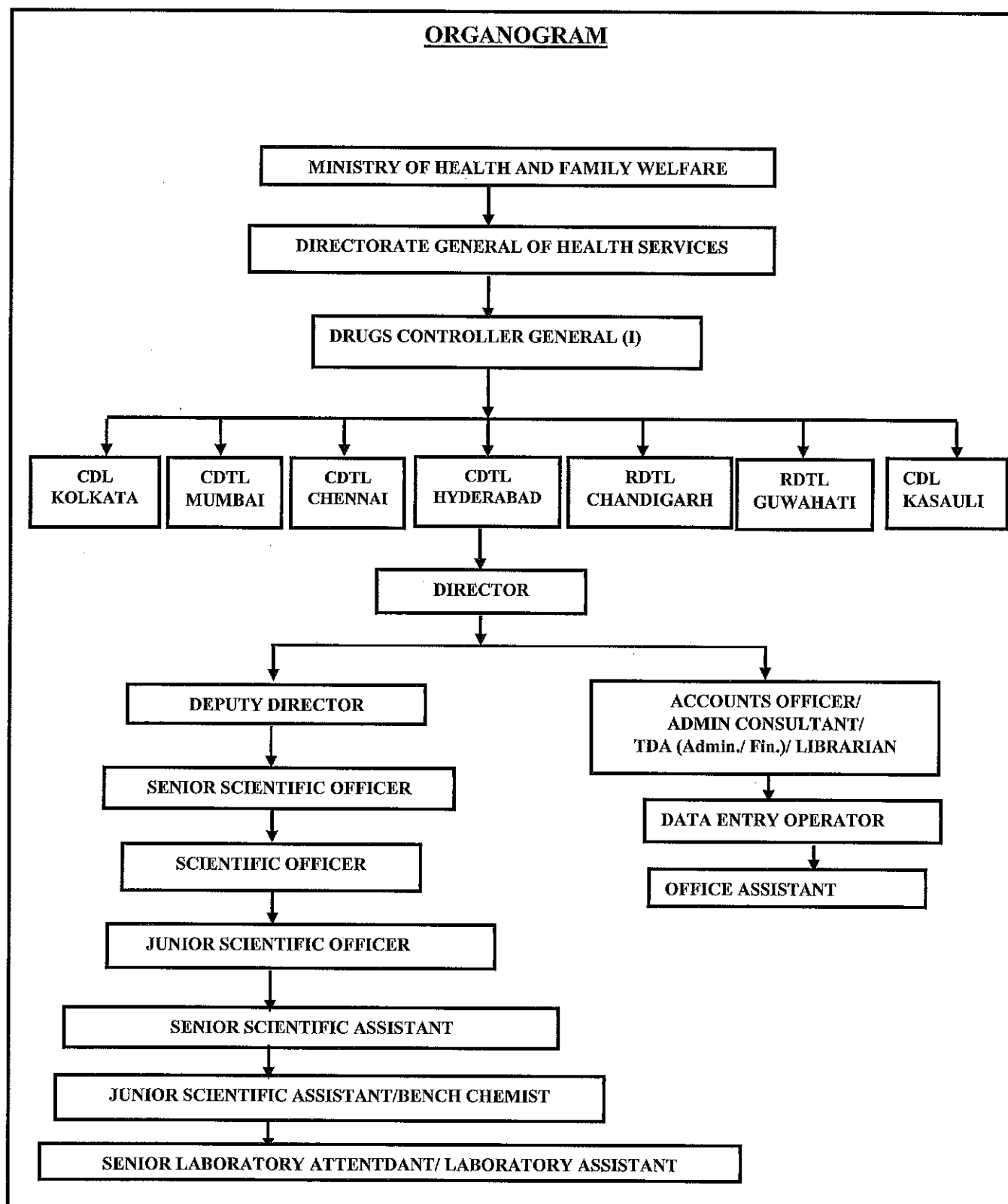
| Designation                      | Duties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| <b>Director (I/c):</b>           | <ul style="list-style-type: none"><li>• Provide an environment in which quality work can be produced</li><li>• He/She is also empowered to take decision on purchase of equipment's and contingent grant for the amount of Rs 5 Lakhs or below.</li><li>• He/She reports directly to the Drug Controller General of India under the Central Drug Standardization Organization.</li><li>• Carry out the policy and procedures enlisted for smooth running of the laboratory.</li><li>• Provide direction and training for all technical and managerial staffs involved in the receipt, handling, storage, preparation and analysis of the samples as well as the preparation, review submittal and archiving of analytical data and test reports.</li><li>• Guide, supervise and co-ordinate the activities of the different divisions of the Laboratory to achieve the quality work according to Schedule L1 of Drugs and Cosmetics Act, 1940 and rules 1945 &amp; International GLP.</li><li>• Review of Pharmacopoeia monographs and where necessary seek amendments.</li><li>• Ensure that the Laboratory acquires and maintains the NABL certification for Quality testing.</li><li>• Supervises the Inter Laboratory testing and Proficiency testing of reference samples.</li></ul> |
| <b>Senior Scientific Officer</b> | <ul style="list-style-type: none"><li>• Assist Director in day-to-day technical activities of the Laboratory.</li><li>• Supervising the analysis of Drugs and Pharmaceuticals and preparation of documents for regular NABL Audit and responsible for the Chemical/ Biological testing under prescribed condition of all the drugs and cosmetics samples sent by different sources.</li><li>• Responsible for the safe custody of all protocols of testing carried out in the laboratory. Supervise and control all work carried out in the laboratory and will ensure that Testing of samples is not unduly delayed at any stage. Also, responsible for safe custody and proper maintenance of all equipment's and tools in the Laboratory.</li><li>• Responsible to provide Technical training to staff for enhancing their skills and knowledge related to analytical field.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                 |

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|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                  | <ul style="list-style-type: none"> <li>• Responsible for finalizing the specifications of advance instruments before approval of Director.</li> <li>• To ensure the calibration of all instrument / equipment shall be done as per prevailing Standard Operating Procedures.</li> <li>• Any other administrative / technical work allotted by Director. To perform duties of Director and Deputy Director in their absence.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Scientific Officer</b>        | <ul style="list-style-type: none"> <li>• In-charge of the Instrumentation Wing and supervising of analysis and responsible for the Instrumental Testing, under prescribed conditions of all instrumental drugs samples.</li> <li>• Personally, analyses the protocols of testing and scrutinise the final report and give opinion thereon.</li> <li>• Responsible for the safe custody of all protocols of testing carried out in the instrumental wing.</li> <li>• To undertake and conduct investigations of drugs and allied substances, special chemotherapeutic studies of all new products and attempt to evolve methods of Bio-Assay.</li> <li>• To investigate patent and proprietary products for the therapeutic efficacy</li> <li>• To check, supervise and control of work carried out in the laboratory and to ensure that testing of samples is not unduly delayed at any stage and also to be responsible for the safe custody and proper maintenance of equipment's and tools in the laboratory.</li> <li>• Assist Director in day-to-day technical activities of the Laboratory.</li> <li>• Any other administrative / technical work allotted by Director/Superior Authority</li> </ul> |
| <b>Junior Scientific Officer</b> | <ul style="list-style-type: none"> <li>• Assist Director in day-to-day technical activities of the Laboratory.</li> <li>• Supervise and provide technical guidance to all analysts in analysis of drugs and cosmetic samples.</li> <li>• Release of final test reports of samples analyzed.</li> <li>• Approve all Laboratory records.</li> <li>• Approve all SOP's, calibration records and Logbooks of various equipments.</li> <li>• Authorize and release certain quality related documents as per NABL requirements.</li> <li>• Any other work assigned by Director.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Senior Scientific Assistant</b> | <ul style="list-style-type: none"> <li>• Analysis and testing of different Pharmacopoeia and non-Pharmacopoeia API's and formulations.</li> <li>• Operating different sophisticated instruments.</li> <li>• Preparation, maintenance and standardization of reference.</li> <li>• Carrying out calibration test of the instruments.</li> <li>• Assists in preparation of SOP's and maintenance of calibration records, maintenance of Logbooks of various equipments.</li> <li>• Verify all Laboratory records.</li> <li>• Assists in calling of tenders, purchase of chemicals, glassware, equipment accessories and miscellaneous items.</li> <li>• Maintenance of stores ledgers correspondence pertaining to purchase of stores.</li> <li>• Indents of store, issue of stores to divisions.</li> <li>• Any other work assigned by Director.</li> </ul> |
| <b>Junior Scientific Assistant</b> | <ul style="list-style-type: none"> <li>• To undertake analysis of drug samples by Chemical, Microbiological, Pharmacological and Instrumental Techniques.</li> <li>• To maintain various reference standard and bacterial strains.</li> <li>• To maintain receipt of drugs samples. To maintain the sophisticated instrument along with the log books.</li> <li>• To maintain records related to drug analysis and to render assistance to the Director/S.S.O./Superior authority for carrying-out research in the field of Drugs and Cosmetics analysis</li> </ul>                                                                                                                                                                                                                                                                                        |
| <b>Senior Laboratory Attendant</b> | <ul style="list-style-type: none"> <li>• Prepare reagents and solutions for use in testing.</li> <li>• Help analysts in testing of samples.</li> <li>• Help analysts in miscellaneous work of the division.</li> <li>• Maintenance of Log books of the division.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>TDA (Admin./Fin.)</b>           | <ul style="list-style-type: none"> <li>• Handling of Administration/ Accounts/ Budget, etc. Any other duties assigned by the head of Office from time to time.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Admin Consultant</b>            | <ul style="list-style-type: none"> <li>• Assist Director in all ministerial work, appointments, establishment works, correspondences, noting, drafting.</li> <li>• Deal with various Govt. circulars, administrative work.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Accounts Officer</b>            | <ul style="list-style-type: none"> <li>• Maintenance of cash books, contingent book, bill register, token register, service postage stamp.</li> <li>• Prepare salary bills, contingent bills, Correspondence pertaining to budge expenditure and other accounts work.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bench Chemist</b>        | <ul style="list-style-type: none"> <li>• Analysis and testing of different pharmacopoeia and non-pharmacopoeia API's and formulations.</li> <li>• Operating different sophisticated instruments.</li> <li>• Preparation and standardization of volumetric solutions.</li> <li>• Preparation and maintenance of in-house working standards.</li> <li>• Carrying out calibration test of the instruments.</li> <li>• Assists in preparation of SOP's and maintenance of calibration records, maintenance of Logbooks of various equipment's.</li> </ul>                               |
| <b>Librarian</b>            | <ul style="list-style-type: none"> <li>• Receipt and issuance of library books.</li> <li>• Maintenance of records related to library.</li> <li>• Any other work assigned by superior authority.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Data Entry Operator</b>  | <ul style="list-style-type: none"> <li>• Taking up notes, dictations, and proceedings of conference and meetings and to transcribe the same.</li> <li>• General typing work, electronic data transformation, computerized typing of reports and correspondences.</li> <li>• Drafting, filing, noting and performing the duties of confidential assistant.</li> <li>• Maintenance of data storage system of the Laboratory for report generation.</li> </ul>                                                                                                                         |
| <b>Laboratory Assistant</b> | <ul style="list-style-type: none"> <li>• To prepare the chemical reagents and volumetric solutions required for analysis.</li> <li>• To prepare the buffer solutions and maintain related registers.</li> <li>• To maintain cleanliness of equipments such as Hot Air Oven etc. and ensure their efficient working.</li> <li>• To assist the chemist to set up various tests and other duties assigned by the Director.</li> </ul>                                                                                                                                                  |
| <b>Office Assistant</b>     | <ul style="list-style-type: none"> <li>• Serving water, snacks tea etc to officers, staff and guests as per the instructions of officers and staff.</li> <li>• Shifting of office equipment, chemicals, glassware, furniture and furnishing, electrical and stationary items as well as delivering of bulk papers.</li> <li>• Manage incoming and outgoing files/letters/packages.</li> <li>• Visiting offices to distribute/receive office documents.</li> <li>• Binding/repairing of office documents.</li> <li>• Organize and maintain cleanliness of work area/desk.</li> </ul> |

(iii). THE PROCEDURE FOLLOWED IN THE DECISION-MAKING PROCESS,  
INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY:



**(iv). THE NORMS SET BY THE OFFICE FOR THE DISCHARGE OF ITS FUNCTIONS:**

The discharge of functions is as per Central Government norms.

**(v). THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS:**

- Rules and Regulations framed by Govt. of India. This Laboratory follows Drugs and Cosmetics Act 1940 and Rules, BIS thereunder. As it is NABL Accredited Laboratory (ISO 17025:2017), all procedures to be followed are well documented in quality manual and quality system procedure of this Laboratory, on administrative matters, all procedures, rules and regulations are being followed as per the instructions of the Government of India issued from time to time. As it is subordinate office working under the administrative control of the Drugs Controller General (I), Central Drugs Standard Control Organisation, New Delhi, this Laboratory is following policies framed by CDSCO, Dte. G.H.S., New Delhi.
- The working of Laboratory, administration & establishment is based on standard operating procedures, Quality Manual & Purchase Manual (GFR).
- The records related to analysis such as reports, raw data, logbooks, graphs, spectra etc, are maintained under control of laboratory.

**(vi). A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY THE OFFICE OR UNDER ITS CONTROL:**

Test reports and related document of laboratory & documents related to establishment & administration.

The laboratory maintains pharmacopeia such as Indian, British, European, US, Chinese, Japanese Pharmacopeia which are used in analysis of drugs. Also maintains Indian Standards, AOAC, ISO Standards and manufacturer's specifications required for analysis.

**(vii). THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF: Not Applicable.**

**(viii). A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE,**

**AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC:**

This Laboratory has following committees for various functions/advice, the meetings are held as and when required.

- Internal complaint to address cases of Sexual harassment of women at workplace
- Local Purchase Committee
- Raj Bhasha Committee

**Internal Complaints Committee (ICC) - Women**

**Chairman** - Mrs. Indira, DDC (I), RGIA Port Office.

**Member Secretary** - Mrs. Sunitha Seerapu, DI, CDSCO.

**External Member** - Mrs. NR Sangeetha, SSO, DCA, Telangana.

**Members** – Mrs. KND Lalithambika, TDA (Admin/ Finance),  
CDTL, Hyd.

**(ix). DIRECTORY OF THE OFFICERS AND EMPLOYEES**

**ix. a. Heads of the Laboratory**

| S. No. | Name of the Head and Designation                           | Officer In-charge as | Period                   |
|--------|------------------------------------------------------------|----------------------|--------------------------|
| 1.     | <b>Smt. Dr. Gopa Gosh</b><br>Director CDTL Mumbai          | Nodal Officer        | 29.01.2010 to 28.07.2011 |
| 2.     | <b>Dr. N. Murugesan</b><br>Director CDTL Chennai           | Nodal Officer        | 13.09.2011 to 02.06.2014 |
| 3.     | <b>Dr. N. Murugesan</b><br>Director CDTL Chennai           | Director I/c         | 03.06.2014 to 21.05.2019 |
| 4.     | <b>Dr. A Visala</b><br>DDC(I) CDSCO Hyderabad              | Additional Charge    | 21.05.2019 to 07.04.2024 |
| 5.     | <b>Smt. C. Vijayalakshmi</b><br>Director I/c, CDTL Chennai | Director I/c         | 08.04.2024 to 04.06.2025 |
| 6.     | <b>Shri. K. Narendran</b><br>DDC(I) CDSCO, Hyderabad       | Lab-Incharge         | 05.06.2025 to till Date  |

**ix. b. Permanent Staff**

| Sl. No. | Name of the Employee    | Designation                                      | Official Phone Number | Pay Level |
|---------|-------------------------|--------------------------------------------------|-----------------------|-----------|
| 1.      | Dr. Suchita Srivastava  | Senior Scientific Officer                        | 040-23811327          | Level-11  |
| 2.      | Dr. A. Raghuram Reddy   | Scientific Officer & Government Analyst          | 040-23811327          | Level-10  |
| 3.      | Mr. K. Nitin Kumar      | Senior Scientific Assistant & Government Analyst | 040-23811327          | Level-7   |
| 4.      | Mr. Souraj Banarjee     | Senior Laboratory Assistant                      | 040-23811327          | Level-5   |
| 5.      | Ms. Anushuma Srivastava | Senior Laboratory Attendant                      | 040-23811327          | Level-2   |
| 6.      | Mr. Laxman Rao          | Senior Laboratory Attendant                      | 040-23811327          | Level-2   |

**ix. c. OUTSOURCED CONTRACTUAL STAFF (45)****i) Technical Staff**

| Sl. No. | Name of the Employee               | Designation   | Official Phone Number |
|---------|------------------------------------|---------------|-----------------------|
| 1.      | Mrs. Kongara Veera Raghava Lakshmi | Bench Chemist | 040-23811327          |
| 2.      | Mrs. Chilaka Sirisha Priyadarshini | Bench Chemist | 040-23811327          |
| 3.      | Ms. Kannali Jyoshna                | Bench Chemist | 040-23811327          |
| 4.      | Mr. Dharmapuri Srinivas            | Bench Chemist | 040-23811327          |
| 5.      | Mr. Shiva Mahesh                   | Bench Chemist | 040-23811327          |
| 6.      | Ms. Dandu Madhavi                  | Bench Chemist | 040-23811327          |
| 7.      | Mrs. Pashikanti Samyuktha Rani     | Bench Chemist | 040-23811327          |
| 8.      | Ms. Gaddhe Lakshmi                 | Bench Chemist | 040-23811327          |
| 9.      | Ms. Bolla Krishna Priyanka         | Bench Chemist | 040-23811327          |
| 10.     | Mrs. Darsanala Lavanya             | Bench Chemist | 040-23811327          |
| 11.     | Mrs. Sunkara Rajeswari             | Bench Chemist | 040-23811327          |
| 12.     | Mrs. Velagandula Sahithya          | Bench Chemist | 040-23811327          |
| 13.     | Mr. Vempati Pavan Kumar            | Bench Chemist | 040-23811327          |
| 14.     | Mr. Utsela Sivakumar               | Bench Chemist | 040-23811327          |
| 15.     | Mr. Korra Shankar Rao              | Bench Chemist | 040-23811327          |
| 16.     | Mr. Kaja Sreehari                  | Bench Chemist | 040-23811327          |
| 17.     | Ms. Mattaparthi Sruthija Lakshmi   | Bench Chemist | 040-23811327          |
| 18.     | Ms. Pothagani Vijaya               | Bench Chemist | 040-23811327          |
| 19.     | Ms. Kondeti Shruthi                | Bench Chemist | 040-23811327          |
| 20.     | Ms. Kethavath Bhagya               | Bench Chemist | 040-23811327          |
| 21.     | Ms. Adidala Poojitha               | Bench Chemist | 040-23811327          |
| 22.     | Ms. Ashika Nitila                  | Bench Chemist | 040-23811327          |
| 23.     | Ms. Raparthi Meghana               | Bench Chemist | 040-23811327          |

|     |                        |               |              |
|-----|------------------------|---------------|--------------|
| 24. | Ms. Shaik Asma Parveen | Bench Chemist | 040-23811327 |
| 25. | Ms. Nakka Chandana     | Bench Chemist | 040-23811327 |
| 26. | Ms. Gokada Harika      | Bench Chemist | 040-23811327 |

**ii) Non-Technical Staff**

|     |                              |                     |              |
|-----|------------------------------|---------------------|--------------|
| 1.  | Mrs. KND Lalithambika        | TDA (ADMIN./FIN)    | 040-23811327 |
| 2.  | Mrs. Seema Afrin             | Admn. Consultant    | 040-23811327 |
| 3.  | Mr. Nancharla Sudheer Kumar  | Accounts Officer    | 040-23811327 |
| 4.  | Ms. Rupavath Mamatha         | Librarian           | 040-23811327 |
| 5.  | Mr. Paindla Naveen           | Data Entry Operator | 040-23811327 |
| 6.  | Mrs. Muthyam Venkataravamma  | Data Entry Operator | 040-23811327 |
| 7.  | Mr. Jathavath Suresh         | Data Entry Operator | 040-23811327 |
| 8.  | Mrs. Poloju Supriya          | Data Entry Operator | 040-23811327 |
| 9.  | Ms. Magaapu Laxmi            | Data Entry Operator | 040-23811327 |
| 10. | Mr. Gade Ganesh Reddy        | Data Entry Operator | 040-23811327 |
| 11. | Mrs. Korlapati Usha Rani     | Lab Assistant       | 040-23811327 |
| 12. | Mr. Kukkala Kranthi Sagar    | Lab Assistant       | 040-23811327 |
| 13. | Mr. Korra Vasantha Rao       | Lab Assistant       | 040-23811327 |
| 14. | Mr. Talavalasa Swagath       | Lab Assistant       | 040-23811327 |
| 15. | Mr. Marneedi Laxmi Praneetha | Lab Assistant       | 040-23811327 |
| 16. | Mr. Aluvala Sai              | Office Assistant    | 040-23811327 |
| 17. | Mr. Nallabothula Vinay Babu  | Office Assistant    | 040-23811327 |
| 18. | Mr. Aerwa Raju               | Office Assistant    | 040-23811327 |
| 19. | Mr. Koyyala Naveen           | Office Assistant    | 040-23811327 |

**(x). THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS:**

**Incumbency positions relating to various posts / grades as on 01.04.2026**

**x) a) Regular Staff**

| S. No | Name of the Post          | Group   | Pay Level | No. of Sanctioned Posts | In Position | Vacancy | Pay Scale           |
|-------|---------------------------|---------|-----------|-------------------------|-------------|---------|---------------------|
| 1     | Deputy Director           | Group A | Level -12 | 1                       | Nil         | 1       | 78,800 - 2,09,200/- |
| 2     | Senior Scientific Officer | Group A | Level-11  | 1                       | 1           | 0       | 67,700 - 2,08,700/- |
| 3     | Scientific Officer        | Group A | Level -10 | 1                       | 1           | 0       | 56,100 - 1,77,500/- |

|                    |                             |                        |          |           |           |           |                     |
|--------------------|-----------------------------|------------------------|----------|-----------|-----------|-----------|---------------------|
| 4                  | Junior Scientific Officer   | Group B (Gazetted)     | Level-8  | 2         | 0         | 2         | 44,600 - 1,51,100/- |
| 5                  | Senior Scientific Assistant | Group B (Non-Gazetted) | Level-7  | 2         | 1         | 1         | 44,900 - 1,42,400/- |
| 6                  | Junior Scientific Assistant | Group B (Non-Gazetted) | Level-6  | 2         | Nil       | 2         | 35,400 - 1,12,400/- |
| 7                  | Senior Laboratory Attendant | Group C (Non-Gazetted) | Level -2 | 2         | 2         | Nil       | 19,900 - 63,200/-   |
| <b>Total Staff</b> |                             |                        |          | <b>11</b> | <b>05</b> | <b>06</b> |                     |

\* With reference to Directorate order, A-12019/03/2023-D Dated: 17.06.2025, **Mr. Souraj Benarjee, Senior Laboratory Assistant**, (Group – B, Non-Gazetted), Level-4, CDL Kolkata is posted and working at CDTL, Hyderabad along with CDL Kolkata responsibilities.

**x) b) Contractual Staff**

| S. No.             | Name of the Post    | As per Gem Agreement                              | No. of Sanctioned Posts | In Position | Vacancy  |
|--------------------|---------------------|---------------------------------------------------|-------------------------|-------------|----------|
| 1.                 | TDA (Admin., Fin.,) | Rs.44,000/-                                       | 01                      | 01          | Nil      |
| 2.                 | Admin Consultant    | Rs. 38,587/-                                      | 01                      | 01          | Nil      |
| 3.                 | Accounts Officer    | Rs. 38,587/-                                      | 01                      | 01          | Nil      |
| 4.                 | Bench Chemist       | Rs.35,280/-                                       | 26                      | 26          | Nil      |
| 5.                 | Librarian           | Rs.23,800/-                                       | 01                      | 01          | Nil      |
| 6.                 | Data Entry Operator | Approx Rs. 24,300/-<br>(As per minimum wages Act) | 06                      | 06          | Nil      |
| 7.                 | Lab Assistant       | Approx Rs. 21,215/-<br>(As per minimum wages Act) | 05                      | 05          | Nil      |
| 8.                 | Office Assistant    | Approx Rs. 21,215/-<br>(As per minimum wages Act) | 04                      | 04          | Nil      |
| <b>Total Staff</b> |                     |                                                   | <b>45</b>               | <b>45</b>   | <b>0</b> |

**Recruitment Process for Staff:**

**Permanent Staff:**

All the sanctioned permanent posts are recruited through Union Public Service Commission / Staff Selection Commission as per the guidelines of Government of India time to time.

**Outsourced Contractual Staff:**

Ministry of Health and Family Welfare, DGHS, Central Drugs Standard Control Organisation has been finalizing and approving the outsourcing agency (L1-Bidder) through bidding / Government e-Marketing (GeM) for supply of outsourced staff on **contractual basis for a period of one year** (may be extended/terminated) for CDTL Hyderabad from 2011 onwards.

**(xi). The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made:**

**SPEED POST**

No.Admin.-17011(11)/1/2026  
E.O: 33923  
Government of India  
Ministry of Health and Family Welfare  
Directorate General of Health Services  
Central Drugs Standard Control organization

ED.A. Bhawan, I.T.O., Kotla Road,  
New Delhi.

Dated:- 24 March, 2026

To

Dy. Drugs Controller(I),  
CDSCO(South Zone)2<sup>nd</sup> Floor,  
Shastri Bhawan Annexe, 26, Haddows Road,  
Chennai-600006.

**Subject:-** Budget Estimates 2026-27 in respect of Major Head 2210-06104-Drugs Control (Minor Head) 02-  
CDSCO-0201- General Component and Budget Estimate 2026-27 L.no Major Head 4210-Capital Outlay  
on Medical & Public Health-04100-Other programmes (Minor Head)-21 CDSCO - Reg.

Sir/Madam,

I am directed to inform you that the Budget Estimates 2026-27 in respect of your office under  
each sub. head is as given below:-

(amount in thousands)

| SL.N<br>O. | ITEM                               | B.E<br>2025-26 | R.E.<br>2025-26 | B.E<br>2026-27 |
|------------|------------------------------------|----------------|-----------------|----------------|
| 1.         | Salaries (01)                      | 31000          | 28100           | 28500          |
| 2.         | Rewards (05)                       | 100            | 90              | 100            |
| 3.         | Medical Treatment (06)             | 500            | 250             | 1000           |
| 4.         | Allowances (07)                    | 30000          | 28370           | 28500          |
| 5.         | Leave Travel Concession (08)       | 500            | 450             | 500            |
| 6.         | Domestic Travel Expenses (11)      | 3300           | 3500            | 3500           |
| 7.         | Training Expenses(09)              | 00             | 00              | 100            |
| 8.         | Office Expenses (13)               | 13500          | 11500           | 12000          |
| 9.         | RIET for L&B(14)                   | 5000           | 800             | 800            |
| 10.        | Rent for Others (18)               | 500            | 500             | 600            |
| 11.        | Digital Equipment (19)             | 200            | 100             | 100            |
| 12.        | Professional Services (28)         | 500            | 700             | 500            |
| 13.        | Repair & Maintenance (29)          | 400            | 1500            | 1000           |
| 14.        | Other Revenue Expenses(49)         | 200            | 200             | 200            |
|            | <b>Total</b>                       | <b>85700</b>   | <b>76060</b>    | <b>77400</b>   |
|            | <b>Capital Heads</b>               |                |                 |                |
| 15.        | Machinery & Equipment(52)          | 500            | 300             | 1000           |
| 16.        | Information computer Telecom. (71) | 500            | 300             | 500            |
| 17.        | Furniture & Fixture(74)            | 100            | 50              | 100            |
| 18.        | Subscription No.(57)               | 500            | 100             | 00             |
|            | <b>Total</b>                       | <b>1600</b>    | <b>950</b>      | <b>1600</b>    |

Yours faithfully,

  
(Pawan Kumar)

Dy. Director Admin.

Copy to:- Pay & Accounts Officer, Ministry of Health & FW, Chennai.

पवन कुमार / PAWAN KUMAR  
उप निदेशक (प्रशासन) (ई.ओ.) / Dy. Director Admin (Group)  
केन्द्रीय औषधि मानक नियंत्रण संगठन, राष्ट्रीय स्वास्थ्य आयोग, भारत सरकार  
C.D.S.C.O.(H), D.G., General of Health Services  
विभाग और निदेशक कार्यालय  
Ministry of Health and Family Welfare  
एड.आर. भवन, कोटला रोड, नई दिल्ली - 110002  
ED.A. Bhawan, Kotla Road, New Delhi - 110002

**SPEED POST**

No.Admin.-17011(11)/1/2026  
E.O: 33923  
Government of India  
Ministry of Health and Family Welfare  
Directorate General of Health Services  
Central Drugs Standard Control organization

F.D.A. Bhanwan, I.T.O., Kotla Road,  
New Delhi.  
Dated:- 24 March, 2026

To

Asstt. Drugs Controller(I),  
Custom House, 4<sup>th</sup> Floor, Annexes Building,  
Chennai-600001

Subject:- Budget Estimates 2026-27 in respect of Major Head 2210-06104-Drugs Control (Minor Head) 02-  
CDSCO-0201- General Component and Budget Estimate 2026-27 i.e. Major Head 4210-Capital Outlay  
on Medical & Public Health-04100-Other programmes (Minor Head)-21 CDSCO - Reg.

Sir/Madam,

I am directed to inform you that the Budget Estimates 2026-27 in respect of your office under  
each sub. head is as given below:-

(amount in thousands)

| SL. NO. | ITEM                           | B.E. 2025-026 | R.E. 2025-26 | B.E. 2026-27 |
|---------|--------------------------------|---------------|--------------|--------------|
| 1.      | Salaries (01)                  | 4200          | 4800         | 5000         |
| 2.      | Wages(02)                      | 300           | 34           | 00           |
| 3.      | Rewards(05)                    | 20            | 14           | 20           |
| 4.      | Medical Treatment (06)         | 200           | 200          | 200          |
| 5.      | Allowances (07)                | 4100          | 4900         | 4800         |
| 6.      | Leave Travel Concession (08)   | 100           | 200          | 200          |
| 7.      | Domestic Travel Expenses (11)  | 400           | 600          | 500          |
| 8.      | Office Expenses (13)           | 1500          | 1200         | 1500         |
| 9.      | RRT for L&B (14)               | 2200          | 1200         | 2000         |
| 10.     | Rent for Others (18)           | 00            | 520          | 600          |
| 11.     | Digital Equipment (19)         | 200           | 100          | 100          |
| 12.     | Professional Services(28)      | 00            | 00           | 200          |
| 13.     | Repair and Maintenance(29)     | 00            | 00           | 100          |
|         | Total                          | 13220         | 13768        | 15220        |
|         | Capital Head                   |               |              |              |
| 14.     | Furniture & Fixture(74)        | 00            | 300          | 00           |
| 15.     | Information Computer Tele.(71) | 500           | 400          | 300          |
|         | Total                          | 500           | 700          | 300          |

Yours faithfully,



(Pawan Kumar)

Dy. Director Admin.

प्रधान सचिव / PAWAN KUMAR

उप निदेशक (प्रशासन) / Dy. Director Admin (Drugs)  
केंद्र प्रशासनिक विभाग, केंद्र प्रशासन, नया दिल्ली  
C. D. S. C. O. (Drugs), Dy. Director of Health Services  
(प्रशासन) / Dy. Director Admin  
केंद्र प्रशासन, नया दिल्ली  
F.D.A. Bhanwan, Kotla Road, New Delhi - 110008

Copy to:-

Pay & Accounts Officer,  
Ministry of Health & FW, Chennai

**CENTRAL DRUGS TESTING LABORATORY, HYDERABAD**

(xii). **MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES:** Not Applicable

(xiii). **PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY IT:** Not Applicable

(xiv). **DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM:** Not Applicable

(xv). **THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY READING ROOM, IF MAINTAINED FOR PUBLIC USE:**

**Information under the Right to Information Act 2005:**

**Details of Officials from RTI Queries:**

| <b>Central Public Information Officer (CPIO)</b>                                                                            | <b>First Appellate Authority</b>                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Dr. Adidala Raghuram Reddy,</b><br>Government Analyst & Scientific Officer,<br>CDTL, Hyderabad.<br>Tel. No. 040-23811327 | <b>Dr. K. Narendran</b><br>Deputy Drugs Controller (I) &<br>Lab In-Charge, CDTL, Hyderabad.<br>Tel. No. 040-23811328 |

(xvi). **SUCH OTHER INFORMATION AS MAY BE PRESCRIBED:**

**BRIEF NOTE ON THE IMPORTANT ACTIVITIES DONE ON DAY TO DAY BASIS:**

**a) Technical Works**

This Laboratory is receiving drugs, cosmetics and medical devices samples (Section, survey, custom and Port samples) from Offices of the CDSCO, Zonal, Subzonal and Port Offices through online webportal i.e., [www.sugamlabs.gov.in](http://www.sugamlabs.gov.in). Testing of cough syrups received from the Manufacturer / Exporter for the purpose of Export as per directions of Drugs Controller General (India)

The samples are analysed by Physico-Chemical, Biological and Instrumental Analytical Techniques and release the test reports through online [www.sugamlabs.gov.in](http://www.sugamlabs.gov.in) web portal.

The Testing Division (Chemical /Biological) is equipped with state of art facilities and having sophisticated computerised analytical instruments like UHPLC, HPLC, GCHS, GC, HPTLC, UV-Visible Spectrophotometer, FTIR Spectrophotometer, Auto Titrator to detect the end point to the third decimal and also digital melting/boiling point apparatus. HPLC with ELSD, PDA, RI, Fluorescence Detector, Digital Polarimeter, Analytical Balance, pH,

Dissolution Auto Sampler, Total Organic Carbon Analyser, Muffle Furnace, Dissolution and Disintegration Test Apparatus, Karl Fischer Titrator, Auto Potentiometric Titrator.

The Cosmetic Testing Division is equipped with foam Height Apparatus for Shampoo, Drying Time Apparatus, Adhesion Test Apparatus for testing Nail Polish, Breaking Load Apparatus for testing Lipstick, Brooke field Viscometer for testing of viscosity, Stability Chamber for testing of creams and lotions and Sieve Shaker are available for testing cosmetic samples.

The Microbiological Testing Division is equipped with Analytical Balance, pH, Bacterial Endotoxin Test Apparatus, Autoclaves, Incubators (Walkin), Liquid Particle Counter, Biosafety Cabinets Level-II, Laminar Air Flow chambers.

#### **b) Administrative Works**

**Establishment, Administration & Accounts:** Typing works connected with establishment & administration, stores, purchase section, budget and accounts, maintenance of receipt and dispatch register, maintenance of leave accounts of staff members, maintenance of service books of staff members, maintenance of service stamps and maintenance of various files and other connected records.

Preparation of Note sheets for procurement of Chemicals, Glassware, Instrument / Equipment, Spares, Miscellaneous and Stationary Items through GeM or Local vendor or through tender process as per GFR 2017.

Replying various urgent administrative, RTI Correspondence and technical matters of the entire laboratory and on confidential letters received from the Dte./Ministry and other offices. Sending yearly and half-yearly, quarterly, monthly reports of administrative and technical matters of the Laboratory.

Maintenance of cash book accounts and other connected records. Preparation of pay bills for temporary advance, LTC and other bills of contingent purchase. Appropriation of accounts along with reconciliation. Preparation of budget and final estimates along with expenditure statements.

#### **C) Store Section**

Preparation of indent, procurement of chemicals, solvents, glassware, instrument/equipment, stationary and miscellaneous receipt and issue of stores including stationery Maintenance of all stock registers and other connected records, care and custody of stores along with annual physical verification of stocks as per GFR.

| List of Quality Formats |                                                                                     |                     |
|-------------------------|-------------------------------------------------------------------------------------|---------------------|
| S. No.                  | Name of the Technical Quality Formats                                               | Quality Formats No. |
| 1                       | FORMAT FOR IMPARTIALITY AND CONFIDENTIALITY AGREEMENT BY EMPLOYEE                   | CDTLH/QF/GEN/01     |
| 2                       | FORMAT FOR DOCUMENT DISTRIBUTION RETRIEVAL FORM                                     | CDTLH/QF/GEN/02     |
| 3                       | FORMAT FOR DOCUMENT CHANGE REQUEST FORM                                             | CDTLH/QF/GEN/03     |
| 4                       | FORMAT FOR SUPPLIER PERFORMANCE EVALUATION                                          | CDTLH/QF/GEN/05     |
| 5                       | FORMAT FOR APPROVED SUPPLIERS                                                       | CDTLH/QF/GEN/06     |
| 6                       | FORMAT FOR QUALITY CHECK OF CRITICAL CONSUMABLES                                    | CDTLH/QF/GEN/07     |
| 7                       | FORMAT FOR RATE ENQUIRY                                                             | CDTLH/QF/GEN/09     |
| 8                       | FORMAT FOR FIXED ASSETS REGISTER                                                    | CDTLH/QF/GEN/10     |
| 9                       | FORMAT FOR CHEMICALS LABEL                                                          | CDTLH/QF/GEN/11     |
| 10                      | FORMAT FOR STOCK REGISTER OF CONSUMABLES AS STATIONARY, CHEMICALS, SPARE PARTS ETC. | CDTLH/QF/GEN/12     |
| 11                      | FORMAT FOR STORE REQUISITION AND ISSUE SLIP                                         | CDTLH/QF/GEN/13     |
| 12                      | FORMAT FOR GOODS DISPOSAL REGISTER                                                  | CDTLH/QF/GEN/14     |
| 13                      | FORMAT FOR TEST REPORT OF COUGH SYRUPS (FOR EXPORT PURPOSE)                         | CDTLH/QF/CHE/15     |
| 14                      | FORMAT FOR GENERAL REAGENTS LABEL                                                   | CDTLH/QF/GEN/16     |
| 15                      | FORMAT FOR MOBILE PHASE LABEL                                                       | CDTLH/QF/CHE/17     |
| 16                      | FORMAT FOR VOLUMETRIC SOLUTIONS LOG BOOK                                            | CDTLH/QF/CHE/18     |
| 17                      | FORMAT FOR VOLUMETRIC SOLUTIONS LABEL                                               | CDTLH/QF/CHE/19     |
| 18                      | FORMAT FOR FEEDBACK FORM                                                            | CDTLH/QF/GEN/20     |
| 19                      | FORMAT FOR RESOLUTION OF COMPLAINTS                                                 | CDTLH/QF/GEN/21     |
| 20                      | FORMAT FOR CORRECTIVE ACTION RECORD                                                 | CDTLH/QF/GEN/22     |
| 21                      | FORMAT FOR RISK ADDRESSABLE RECORD                                                  | CDTLH/QF/GEN/23     |
| 22                      | FORMAT FOR INTERNAL AUDIT PLAN AND SCHEDULE                                         | CDTLH/QF/GEN/24     |
| 23                      | FORMAT FOR INTERNAL AUDIT REPORT                                                    | CDTLH/QF/GEN/25     |
| 24                      | FORMAT FOR NON-CONFORMANCE REPORT                                                   | CDTLH/QF/GEN/26     |
| 25                      | FORMAT FOR MANAGEMENT REVIEW MEETING AGENDA                                         | CDTLH/QF/GEN/27     |
| 26                      | FORMAT FOR MANAGEMENT REVIEW MEETING STATUS REPORT                                  | CDTLH/QF/GEN/28     |
| 27                      | FORMAT FOR JOB DESCRIPTION RECORD                                                   | CDTLH/QF/GEN/29     |
| 28                      | FORMAT FOR TRAINING PLAN                                                            | CDTLH/QF/GEN/30     |
| 29                      | FORMAT FOR EMPLOYEE TRAINING RECORD                                                 | CDTLH/QF/GEN/31     |
| 30                      | FORMAT FOR ANALYST QUALIFICATION PROGRAMME                                          | CDTLH/QF/GEN/32     |
| 31                      | FORMAT FOR EMPLOYEE COMPETENCE CHART                                                | CDTLH/QF/GEN/33     |
| 32                      | FORMAT FOR SCHEDULED TRAINING                                                       | CDTLH/QF/GEN/34     |
| 33                      | FORMAT FOR UNSCHEDULED TRAINING                                                     | CDTLH/QF/GEN/35     |
| 34                      | FORMAT FOR ENVIRONMENTAL MONITORING RECORD                                          | CDTLH/QF/GEN/36     |
| 35                      | FORMAT FOR HOUSE KEEPING RECORD                                                     | CDTLH/QF/GEN/37     |
| 36                      | FORMAT FOR PRELIMINARY INVESTIGATION FORM                                           | CDTLH/QF/GEN/38     |
| 37                      | FORMAT FOR EQUIPMENT HISTORY RECORD                                                 | CDTLH/QF/GEN/39     |
| 38                      | FORMAT FOR RECEIPT REGISTER OF REFERENCE WORKING STANDARDS AND METHOD OF ANALYSIS   | CDTLH/QF/CHE/41     |
| 39                      | FORMAT FOR STOCK REGISTER OF REFERENCE STANDARDS AND IMPURITY STANDARDS             | CDTLH/QF/CHE/42     |
| 40                      | FORMAT FOR STOCK REGISTER OF WORKING STANDARDS                                      | CDTLH/QF/CHE/43     |
| 41                      | FORMAT FOR STOCK REGISTER OF INHOUSE WORKING STANDARDS                              | CDTLH/QF/CHE/44     |
| 42                      | FORMAT FOR INHOUSE WORKING STANDARDS LABEL                                          | CDTLH/QF/CHE/45     |
| 43                      | FORMAT FOR SAMPLE ENTRY REGISTER                                                    | CDTLH/QF/GEN/46     |
| 44                      | FORMAT FOR ISSUE REGISTER OF REFERENCE WORKING STANDARD                             | CDTLH/QF/CHE/47     |
| 45                      | FORMAT FOR INTER LABORATORY COMPARISON PLAN                                         | CDTLH/QF/GEN/48     |
| 46                      | FORMAT FOR SUMMARY OF Z SCORES FOR INTER LABORATORY COMPARISON ORGANISED IN 20      | CDTLH/QF/GEN/49     |
| 47                      | FORMAT FOR QUALITY ASSURANCE CHECK SCHEDULE FOR .....                               | CDTLH/QF/GEN/50     |
| 48                      | FORMAT FOR QUALITY ASSURANCE IN TEST RESULTS                                        | CDTLH/QF/GEN/51     |

|    |                                                                                                              |                  |
|----|--------------------------------------------------------------------------------------------------------------|------------------|
| 49 | FORMAT FOR DATA SHEET FOR CHEMICAL TEST                                                                      | CDTLH/QF/GEN/56  |
| 50 | FORMAT FOR TEST REPORT (OFFLINE)                                                                             | CDTLH/QF/CHE/68  |
| 51 | FORMAT FOR MONTHLY STATEMENT OF TESTED SAMPLES                                                               | CDTLH/QF/CHE/69  |
| 52 | FORMAT FOR USER LOGBOOK OF ANALYTICAL BALANCE                                                                | CDTLH/QF/CHE/70  |
| 53 | FORMAT FOR DAILY VERIFICATION OF SARTORIUS ANALYTICAL BALANC-1to5                                            | CDTLH/QF/CHE/71  |
| 54 | FORMAT FOR CALIBRATION OF AGILENT HIGH PRESSURE LIQUID CHROMATOGRAPHY                                        | CDTLH/QF/CHE/72  |
| 55 | FORMAT FOR INSTRUMENT CALIBRATION TAG                                                                        | CDTLH/QF/GEN/73  |
| 56 | FORMAT FOR DISSOLUTION APPARATUS CALIBRATION TAG                                                             | CDTLH/QF/GEN/74  |
| 57 | FORMAT FOR USER LOGBOOK OF DISINTEGRATION TEST APPARATUS                                                     | CDTLH/QF/GEN/75  |
| 58 | FORMAT FOR CALIBRATION OF DISINTEGRATION TEST APPARATUS                                                      | CDTLH/QF/GEN/76  |
| 59 | FORMAT FOR USER LOGBOOK OF pH                                                                                | CDTLH/QF/CHE/77  |
| 60 | FORMAT FOR USER LOGBOOK OF HOT AIR OVEN                                                                      | CDTLH/QF/CHE/78  |
| 61 | FORMAT FOR CALIBRATION OF HOT AIR OVEN                                                                       | CDTLH/QF/CHE/79  |
| 62 | FORMAT FOR USER LOGBOOK OF VACUUM OVEN                                                                       | CDTLH/QF/CHE/80  |
| 63 | FORMAT FOR CALIBRATION OF VACUUM OVEN                                                                        | CDTLH/QF/CHE/81  |
| 64 | FORMAT FOR USER LOGBOOK OF FOURIER TRANSFORM INFRARED SPECTROMETER (FTIR)                                    | CDTLH/QF/CHE/82  |
| 65 | FORMAT FOR CALIBRATION OF FOURIER TRANSFORM INFRARED SPECTROMETER (FTIR)                                     | CDTLH/QF/CHE/83  |
| 66 | FORMAT FOR USER LOGBOOK OF UV-VISIBLE SPECTROPHOTOMETER                                                      | CDTLH/QF/CHE/84  |
| 67 | FORMAT FOR CALIBRATION OF UV-VISIBLE SPECTROPHOTOMETER                                                       | CDTLH/QF/CHE/85  |
| 68 | FORMAT FOR USER LOGBOOK OF HIGH PRESSURE LIQUID CHROMATOGRAPHY                                               | CDTLH/QF/CHE/86  |
| 69 | FORMAT FOR CALIBRATION OF HIGH PRESSURE LIQUID CHROMATOGRAPHY & ULTRA HIGH PERFORMANCE LIQUID CHROMATOGRAPHY | CDTLH/QF/CHE/87  |
| 70 | FORMAT FOR USER LOG BOOK OF DISSOLUTION APPARATUS                                                            | CDTLH/QF/CHE/88  |
| 71 | FORMAT FOR PHYSICAL CALIBRATION OF DISSOLUTION APPARATUS                                                     | CDTLH/QF/CHE/89  |
| 72 | FORMAT FOR CHEMICAL CALIBRATION OF DISSOLUTION APPARATUS                                                     | CDTLH/QF/CHE/90  |
| 73 | FORMAT FOR USER LOGBOOK OF AUTOTITRATOR                                                                      | CDTLH/QF/CHE/91  |
| 74 | FORMAT FOR CALIBRATION OF AUTOTITRATOR                                                                       | CDTLH/QF/CHE/92  |
| 75 | FORMAT FOR USER LOGBOOK OF POLARIMETER                                                                       | CDTLH/QF/CHE/93  |
| 76 | FORMAT FOR CALIBRATION OF POLARIMETER                                                                        | CDTLH/QF/CHE/94  |
| 77 | FORMAT FOR USER LOGBOOK OF KARL FISCHER TITRATOR                                                             | CDTLH/QF/CHE/95  |
| 78 | FORMAT FOR CALIBRATION OF KARL FISCHER TITRATOR                                                              | CDTLH/QF/CHE/96  |
| 79 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR pH                                                              | CDTLH/QF/CHE/97  |
| 80 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR LOSS ON DRYING                                                  | CDTLH/QF/CHE/98  |
| 81 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR AVERAGE WEIGHT                                                  | CDTLH/QF/CHE/99  |
| 82 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR DISSOLUTION                                                     | CDTLH/QF/CHE/100 |
| 83 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR ASSAY                                                           | CDTLH/QF/CHE/101 |
| 84 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR ASSAY BY POTENTIOMETRIC METHOD                                  | CDTLH/QF/CHE/102 |
| 85 | FORMAT FOR CERTIFICATE OF ANALYSIS OF INHOUSE WORKING STANDARDS                                              | CDTLH/QF/CHE/104 |
| 86 | FORMAT FOR DISPOSAL REGISTER OF RETAINED SAMPLE                                                              | CDTLH/QF/GEN/105 |
| 87 | FORMAT FOR CALIBRATION OF PERKIN LMER HIGH PRESSURE LIQUID CHROMATOGRAPHY                                    | CDTLH/QF/CHE/106 |
| 88 | FORMAT FOR QUALITATIVE ANALYSIS BY THIN LAYER CHROMATOGRAPHY (TLC)                                           | CDTLH/QF/CHE/107 |

|     |                                                                             |                  |
|-----|-----------------------------------------------------------------------------|------------------|
| 89  | FORMAT FOR SAMPLE MOVEMENT PROFORMA                                         | CDTLH/QF/GEN/108 |
| 90  | FORMAT FOR RISK MANAGEMENT PLAN                                             | CDTLH/QF/GEN/109 |
| 91  | FORMAT FOR DAILY VERIFICATION OF SARTORIUS ANALYTICAL BALANCE 6             | CDTLH/QF/CHE/110 |
| 92  | FORMAT FOR CALIBRATION OF MELTING POINT APPARATUS                           | CDTLH/QF/CHE/111 |
| 93  | FORMAT FOR ANNUAL PLAN OF REPLICATE TESTING, RE-TESTING AND BLIND TESTING   | CDTLH/QF/GEN/112 |
| 94  | FORMAT FOR CERTIFICATE OF TEST OR ANALYSIS BY GOVERNMENT ANALYST (FORM-13)  | CDTLH/QF/GEN/113 |
| 95  | FORMAT FOR BLIND TESTING                                                    | CDTLH/QF/GEN/115 |
| 96  | FORMAT FOR PURIFIED WATER ANALYSIS REPORT                                   | CDTLH/QF/CHE/118 |
| 97  | FORMAT FOR CALIBRATION OF DIGITAL REFRACTOMETER                             | CDTLH/QF/CHE/119 |
| 98  | FORMAT FOR USER LOGBOOK OF HIGH-PERFORMANCE THIN LAYER CHROMATOGRAPHY       | CDTLH/QF/CHE/120 |
| 99  | FORMAT FOR USER LOGBOOK OF GAS CHROMATOGRAPHY                               | CDTLH/QF/CHE/121 |
| 100 | FORMAT FOR CALIBRATION OF GAS CHROMATOGRAPHY                                | CDTLH/QF/CHE/122 |
| 101 | FORMAT FOR USER LOGBOOK OF REMI CENTRIFUGE                                  | CDTLH/QF/CHE/123 |
| 102 | FORMAT FOR USER LOGBOOK OF MELTING POINT APPARATUS                          | CDTLH/QF/CHE/124 |
| 103 | FORMAT FOR USER LOGBOOK OF TOTAL ORGANIC CARBON ANALYZER                    | CDTLH/QF/CHE/125 |
| 104 | FORMAT FOR USER LOGBOOK OF DISSOLUTION MEDIA DEAREATION SYSTEM              | CDTLH/QF/CHE/126 |
| 105 | FORMAT FOR PHARMA REGRIGERATOR TEMPERATURE AND HUMIDITY MONITORING RECORD   | CDTLH/QF/CHE/127 |
| 106 | FORMAT FOR USER LOGBOOK OF BROOKFEILD VISCOMETER                            | CDTLH/QF/CHE/128 |
| 107 | FORMAT FOR USER LOGBOOK OF STABILITY CHAMBER                                | CDTLH/QF/CHE/129 |
| 108 | FORMAT FOR USER LOGBOOK OF MUFFLE FURNACE                                   | CDTLH/QF/CHE/130 |
| 109 | FORMAT FOR SUGAM LABS PORTAL GENERATED REQUIREMENT REQUEST FORM             | CDTLH/QF/GEN/131 |
| 110 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR DISINTEGRATION TEST            | CDTLH/QF/CHE/132 |
| 111 | FORMAT FOR USER LOGBOOK OF THERMO SCIENTIFIC ATOMIC ABSORPTION SEPCTROMETER | CDTLH/QF/CHE/133 |
| 112 | FORMAT FOR USER LOGBOOK OF DIGITAL REFRACTOMETER                            | CDTLH/QF/CHE/134 |
| 113 | FORMAT FOR NABL SCOPE SAMPLES REGISTER                                      | CDTLH/QF/GEN/135 |
| 114 | FORMAT FOR SUGAM LABS GENERATED SAMPLE CARD                                 | CDTLH/QF/GEN/137 |
| 115 | FORMAT FOR USER LOGBOOK OF WATER PURIFICATION SYSYTEM                       | CDTLH/QF/CHE/138 |
| 116 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR RELATED SUBSTANCES             | CDTLH/QF/CHE/139 |
| 117 | FORMAT FOR USER LOGBOOK OF ROTARY SHAKER                                    | CDTLH/QF/CHE/140 |
| 118 | FORMAT FOR USER LOGBOOK OF CONDUCTIVITY METER                               | CDTLH/QF/CHE/141 |
| 119 | ESTIMATION OF UNCERTAINTY OF MEASUREMENT FOR WATER CONTENT                  | CDTLH/QF/CHE/142 |
| 120 | CONTENT OF EG AND DEG BY GC                                                 | CDTLH/QF/CHE/143 |
| 121 | FORMAT FOR USER LOGBOOK OF ANTON PAAR DENSITY METER                         | CDTLH/QF/CHE/144 |
| 122 | FORMAT FOR ASSAY BY GAS CHROMATOGRAPHY                                      | CDTLH/QF/CHE/145 |
| 123 | FORMAT FOR CHECKLIST FOR VERIFICATION OF EXTERNALLY PROVIDED SERVICES       | CDTLH/QF/CHE/146 |
| 124 | FORMAT FOR CHECKLIST FOR SAMPLE RECEIPT AND APPROVAL FOR TESTING            | CDTLH/QF/CHE/149 |
| 125 | FORMAT FOR SAMPLE ALLOTMENT REGISTER                                        | CDTLH/QF/CHE/150 |
| 126 | FORMAT FOR SAMPLE ENTRY REGISTER FOR ILC & PT SAMPLES.                      | CDTLH/QF/CHE/151 |

## **Microbiology SOP Name and Quality Formats**

| <b>S. No</b> | <b>SOP Name</b>                                                                  | <b>Format No</b> |
|--------------|----------------------------------------------------------------------------------|------------------|
| 1.           | SOP FOR OPERATION, AND CLEANING OF THE LAMINAR AIR FLOW                          | CDTLH/QF/MB/02   |
| 2.           | SOP FOR OPERATION AND HANDLING OF DIGITAL MICROSCOPE                             | CDTLH/QF/MB/04   |
| 3.           | SOP FOR OPERATION OPERATION AND MAINTENANCE OF AUTOCLAVE FOR STERILIZATION       | CDTLH/QF/MB/05   |
| 4.           | SOP FOR OPERATION AND MAINTENANCE OF DECONTAMINATION AUTOCLAVE                   | CDTLH/QF/MB/06   |
| 5.           | SOP FOR OPERATION AND MAINTENANCE OF WALK-IN INCUBATOR MICROBIOLOGY LAB          | CDTLH/QF/MB/07   |
| 6.           | SOP FOR OPERATION OF HEATING BLOCK                                               | CDTLH/QF/MB/08   |
| 7.           | SOP FOR OPERATION AND MAINTENANCE OF LIQUID PARTICLE COUNTER (LPC)               | CDTLH/QF/MB/09   |
| 8.           | SOP FOR OPERATION AND MAINTENANCE OF DIGITAL COLONY COUNTER                      | CDTLH/QF/MB/10   |
| 9.           | SOP FOR OPERATION AND MAINTENANCE OF BIOSAFETY CABINET                           | CDTLH/QF/MB/12   |
| 10.          | SOP FOR OPERATION AND MAINTENANCE OF HOT AIR OVEN                                | CDTLH/QF/MB/13   |
| 11.          | SOP FOR OPERATION AND CALIBRATION OF ANALYTICAL BALANCE                          | CDTLH/QF/MB/14   |
| 12.          | SOP FOR OPERATION AND CALIBRATION OF P <sup>H</sup> METER                        | CDTLH/QF/MB/15   |
| 13.          | OPERATION AND MAINTENANCE OF WATER BATH                                          | CDTLH/QF/MB/16   |
| 14.          | SOP FOR OPERATION AND MAINTENANCE OF BOD INCUBATOR                               | CDTLH/QF/MB/17   |
| 15.          | SOP FOR OPERATION OF BACTERIAL ENDOTOXIN TEST BY KINETIC TURBIDOMETRIC APPARATUS | CDTLH/QF/MB/19   |
| 16.          | SOP FOR OPERATION AND MAINTENANCE OF ROUGH BALANCE                               | CDTLH/QF/MB/18   |

## **List of Quality System Procedures**

| <b>S.No.</b> | <b>Distribution List</b>            | <b>Document No.</b> |
|--------------|-------------------------------------|---------------------|
| 01           | Quality Manager                     | CDTLH/QSP/MC        |
| 02           | Technical Manager                   | CDTLH/QSP/CON-I     |
| 03           | Testing Division Drugs (Chemical)   | CDTLH/QSP/CON-II    |
| 04           | Testing Division Drugs (Biological) | CDTLH/QSP/CON-III   |
| 05           | Reference Standard Division         | CDTLH/QSP/CON-IV    |
| 06           | Purchase & Stores Division          | CDTLH/QSP/CON-V     |
| 07           | Sample Receipt & Report Division    | CDTLH/QSP/CON-VI    |

## **List of Instruments with Make & ID for Chemical Testing**

| <b>S. No.</b> | <b>Name of the Instrument</b>           | <b>Instrument ID</b>      | <b>Make</b>       |
|---------------|-----------------------------------------|---------------------------|-------------------|
| 1.            | Ultra Performance Liquid Chromatography | CDTLH/IR-VIII/UHPLC-TF/01 | Thermo Scientific |
| 2.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/01  | Thermo Scientific |
| 3.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/02  | Thermo Scientific |
| 4.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/03  | Thermo Scientific |
| 5.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/04  | Thermo Scientific |
| 6.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/05  | Thermo Scientific |
| 7.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/06  | Thermo Scientific |
| 8.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/07  | Thermo Scientific |
| 9.            | High Performance Liquid Chromatography  | CDTLH/IR-VIII/HPLC-TF/08  | Thermo Scientific |

|     |                                               |                              |                   |
|-----|-----------------------------------------------|------------------------------|-------------------|
| 10. | High Performance Liquid Chromatography        | CDTLH/IR-VIII/HPLC-TF/09     | Thermo Scientific |
| 11. | High Performance Liquid Chromatography        | CDTLH/IR-VIII/HPLC-PDA-TF/10 | Thermo Scientific |
| 12. | High Performance Liquid Chromatography (ELSD) | CDTLH/IR-II/HPLC-AG(ELSD)/01 | Agilent           |
| 13. | Gas Chromatography                            | CDTLH/IR-II/GC-AG/01         | Agilent           |
| 14. | Gas Chromatography                            | CDTLH/IR-II/G HSC-TF/01      | Thermo Scientific |
| 15. | Fourier Transform Infrared Spectrometer       | CDTLH/IR-III/FTIR-SMZ/01     | Shimadzu          |
| 16. | Fourier Transform Infrared Spectrometer       | CDTLH/IR-III/FTIR-SMZ/02     | Shimadzu          |
| 17. | UV-Visible Spectrophotometer                  | CDTLH/IR-I/UV-LI/02          | Lab India         |
| 18. | Dissolution Test Apparatus with Autosampler   | CDTLH/WA/DISSO-AS-LI/01      | Lab India         |
| 19. | Dissolution Test Apparatus with Autosampler   | CDTLH/WA/DISSO-AS-LI/02      | Lab India         |
| 20. | Dissolution Test Apparatus with Autosampler   | CDTLH/WA/DISSO-AS-LI/03      | Lab India         |
| 21. | Dissolution Test Apparatus with Autosampler   | CDTLH/WA/DISSO-AS-LI/04      | Lab India         |
| 22. | Dissolution Test Apparatus                    | CDTLH/IR-I/DISSO-LI/01       | Lab India         |
| 23. | Dissolution Test Apparatus                    | CDTLH/IR-I/DISSO-LI/02       | Lab India         |
| 24. | Dissolution Test Apparatus                    | CDTLH/IR-I/DISSO-LI/03       | Lab India         |
| 25. | Disintegration Test Apparatus                 | CDTLH/WC-II/DT-LI/03         | Lab India         |
| 26. | Disintegration Test Apparatus                 | CDTLH/WC-II/DT-LI/04         | Lab India         |
| 27. | Karl Fisher Titrator                          | CDTLH/IR-IV/KF-ME/01         | Methohm           |
| 28. | Karl Fisher Titrator                          | CDTLH/WC-II/KF-LI/01         | Lab India         |
| 29. | Auto Potentiometric Titrator                  | CDTLH/IR-IV/AP-ME-01         | Metrohm           |
| 30. | Auto Potentiometric Titrator                  | CDTLH/IR-IV/AP-LI-02         | Lab India         |
| 31. | Melting Point Apparatus                       | CDTLH/IR-II/MP-VE/01         | Veego             |
| 32. | High Performance Thin Layer Chromatography    | CDTLH/IR-II/HPTLC-CG/01      | CAMAG             |
| 33. | pH METER                                      | CDTLH/WC-II/ pH-LI/01        | Lab India         |
| 34. | pH METER                                      | CDTLH/IR-I/ pH-LI/02         | Lab India         |
| 35. | pH METER                                      | CDTLH/WC-II/ pH-HOR/01       | Horiba            |
| 36. | Analytical Balance                            | CDTLH/WC-I/BAL-SA/01         | Sartorius         |
| 37. | Analytical Balance                            | CDTLH/WC-I/BAL-SA/02         | Sartorius         |
| 38. | Analytical Balance                            | CDTLH/WC-I/BAL-SA/03         | Sartorius         |
| 39. | Analytical Balance                            | CDTLH/WC-I/BAL-SA/04         | Sartorius         |
| 40. | Analytical Balance                            | CDTLH/WC-I/BAL-SA/05         | Sartorius         |
| 41. | Analytical Balance                            | CDTLH/WC-I/BAL-SA/06         | Sartorius         |
| 42. | Vacuum Oven                                   | CDTLH/WC-I/VO-OSW/01         | Ovor              |
| 43. | Vacuum Oven                                   | CDTLH/WC-I/VO-OSW/02         | Ovor              |
| 44. | Polarimeter                                   | CDTLH/IR-I/POLAR-AP/01       | Antonpaar         |
| 45. | Hot Air Oven                                  | CDTLH/WA/HAO-TL/01           | Oven              |

|     |                                        |                                     |                             |
|-----|----------------------------------------|-------------------------------------|-----------------------------|
| 46. | Hot Air Oven                           | CDTLH/WC-II/HAO-TL/02               | Oven                        |
| 47. | Visual Melting Point Apparatus         | CDTLH-IR-I/MP-LI/01                 | Lab India                   |
| 48. | High Performance Liquid Chromatography | CDTLH/IR-VI/HPLC(UV)-AG/01          | Agilent                     |
| 49. | Atomic Absorption Spectrophotometer    | CDRTLH/IR-II/AAS-TS/01              | Thermo Scientific           |
| 50. | Total Organic Carbon Analyser          | CDTLH/IR-II/TOC-SMZ/01              | Swan                        |
| 51. | Stability Chamber                      | CDTLH/IR-V/SC-REM/01                | Remi                        |
| 52. | Rotary Shaker                          | CDTLH/WC-II/RS-REM/01               | Remi                        |
| 53. | Dissolution Media Preparator           | CDTLH-IR-I/DMP-HR/01                | Hanson Research             |
| 54. | Refractometer                          | CDTLH/IR-II/RT-ATG/01               | Atago                       |
| 55. | Conductivity Meter                     | CDTLH/WC-II/CON-LI/01               | Antonpaar                   |
| 56. | Water Purification System              | CDTLH/WC-II/WPS-TS-01               | Skytech System              |
| 57. | Water Purification System              | CDTLH-IR-I/WPS-TS-02                | Skytech System              |
| 58. | Water Purification System              | CDTLH-IR-I/WPS-MM/01                | Merck                       |
| 59. | Pharma Refrigerators                   | CDTLH/RSD/PREF-CS/01                | Cryo Scientific             |
| 60. | Pharma Refrigerators                   | CDTLH/RSD/PREF-CS/02                | Cryo Scientific             |
| 61. | Pharma Refrigerators                   | CDTLH/IR-II/PR-RE/01                | Cryo Scientific             |
| 62. | Water Bath                             | CDTLH/WC-II/WB-TS/01                | Thermo Fischer              |
| 63. | Water Bath                             | CDTLH/WC-II/WB-TS/02                | Thermo Fischer              |
| 64. | Sonicator                              | CDTLH/WC-II/WB-TS/02                | PCI ANALYTICS               |
| 65. | Sonicator                              | CDTLH/WC-II/WB-TS/02                | PCI ANALYTICS               |
| 66. | Sonicator                              | CDTLH/WC-I/SON-CP/01                | COLE-PARMER                 |
| 67. | Muffle Furnace                         | CDTLH/WC-I/MUF-OSW/01               | Oswald                      |
| 68. | Muffle Furnace                         | CDTLH/WC-I/MUF-OSW/02               | Oswald                      |
| 69. | Centrifuge                             | CDTLH/WC-I/CF-REMI/02               | Remi                        |
| 70. | Digital Water Bath                     | CDTLH/WC-I/WB-TS/01                 | TEMPSTAR                    |
| 71. | Dissolution Test Apparatus             | CDTLH/IR-I/DISSO-EL/01              | ELECTRLAB                   |
| 72. | Dissolution Test Apparatus             | CDTLH/IR-I/DISSO-EL/02              | ELECTRLAB                   |
| 73. | UV-Visible Spectrophotometer           | CDTLH/IR-I/UV-SMZ/01                | SHIMADZU                    |
| 74. | Hot Air Oven                           | CDTLH/WC-II/HAOI-TF/01              | Thermo Fischer Scientific   |
| 75. | Muffle Furnace                         | CDTLH/WC-I/MUF-BING/01              | INKARP INSTRUMENTS SERVICES |
| 76. | High Performance Liquid Chromatography | CDTLH/IR-VI/HPLC(UV)-PE/01          | Perkin Elmer                |
| 77. | High Performance Liquid Chromatography | CDTLH/IR-VI/HPLC(UV)-PE/02          | Perkin Elmer                |
| 78. | High Performance Liquid Chromatography | CDTLH/IR-VI/HPLC(UV)-PE/03          | Perkin Elmer                |
| 79. | High Performance Liquid Chromatography | CDTLH/IR-I/HPLC-PE (PDA,RI & FL/04) | Perkin Elmer                |

### **Cosmetics Instruments List**

| <b>Sr. No.</b> | <b>Name of the Instrument</b> | <b>Instrument ID</b>  |
|----------------|-------------------------------|-----------------------|
| 01             | Adhesion Test Apparatus       | CDTLH/IR-V/ATA-MT/01  |
| 02             | Breaking Load Tester          | CDTLH/IR-V/BLT-MT/01  |
| 03             | Drying Time Measuring         | CDTLH/IR-V/DTM-MT/01  |
| 04             | Pay off Apparatus             | CDTLH/IR-V/POA-MT/01  |
| 05             | Scratch Hardness Tester       | CDTLH/IR-V/SHT-MT/01  |
| 06             | Viscometer                    | CDTLH/IR-V/VIS-BRF/01 |

### **Microbiology Instruments List**

| <b>Sr. No.</b> | <b>Name of the Instrument</b>              | <b>Instrument ID</b> | <b>Make</b>     |
|----------------|--------------------------------------------|----------------------|-----------------|
| 1              | Steam Sterilizer (Autoclave)               | CDTLH/MB/AUT-PL/01   | Pharmalab       |
| 2              | Decontamination Autoclave                  | CDTLH/MB/DC-PL/01    | Pharmalab       |
| 3              | BOD Incubator                              | CDTLH/MB/BOD-NWT/01  | Newtronics      |
| 4              | CO2 Incubator                              | CDTLH/MB/COD-ESC/01  | Esco            |
| 5              | Walk in incubator                          | CDTLH/MB/INC-REM/01  | Remi            |
| 6              | Walk in incubator                          | CDTLH/MB/INC-REM/02  | Remi            |
| 7              | Walk in incubator                          | CDTLH/MB/INC-REM/03  | Remi            |
| 8              | Walk in incubator                          | CDTLH/MB/INC-REM/04  | Remi            |
| 9              | BET Kinetic Instrument                     | CDTLH/MB/BET-LOZ/01  | Lonza           |
| 10             | Biosafety Cabinet                          | CDTLH/MB/BSC-ESC/01  | Esco            |
| 11             | Biosafety Cabinet                          | CDTLH/MB/BSC-ESC/02  | Esco            |
| 12             | Laminar Airflow unit                       | CDTLH/MB/LAF-KLZ/01  | Klenzaid        |
| 13             | Laminar Airflow unit                       | CDTLH/MB/LAF-KLZ/02  | Klenzaid        |
| 14             | Laminar Airflow unit<br>(Celing Suspended) | CDTLH/MB/LAF-KLZ/03  | Klenzaid        |
| 15             | Laminar Airflow unit                       | CDTLH/MB/LAF-KLZ/04  | Klenzaid        |
| 16             | Deep Freezer                               | CDTLH/MB/DEF-CRY/01  | Cryo Scientific |
| 17             | Laboratory Refrigerator                    | CDTLH/MB/REF-CRY/01  | Cryo Scientific |
| 18             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/01  | Zeco            |
| 19             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/02  | Zeco            |
| 20             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/03  | Zeco            |
| 21             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/04  | Zeco            |
| 22             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/05  | Zeco            |
| 23             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/06  | Zeco            |
| 24             | Air Handling Unit                          | CDTLH/MB/AHU-ZEC/07  | Zeco            |
| 25             | Ventilation Exhaust unit                   | CDTLH/MB/VEU-ZEC/01  | Zeco            |
| 26             | Ventilation Exhaust unit                   | CDTLH/MB/VEU-ZEC/02  | Zeco            |
| 27             | Uv-Visible Spectrophotometer               | CDTLH/MB/UV-LI/01    | Lab India       |
| 28             | pH                                         | CDTLH/MB/pH-HOR/01   | Horiba          |
| 29             | Heating Block                              | CDTLH/MB/HB-NEO/01   | Neolab          |
| 30             | Hot Air Oven                               | CDTLH/MB/HAO-LAB/01  | Labtop          |
| 31             | Analytical Balance                         | CDTLH/MB/BAL-SA/01   | Sartorius       |

