Annexure-IX

WORK FLOW-SHEET FOR CHEMICAL DIVISION SAMPLES RECEIVED FROM SAMPLE WARDEN TO BE STORED IN SPECIFIED CONTROLLED CONDITIONS ENTRY IN SAMPLE REGISTER FOR CHEMICAL DIVISION REFERRED FOR PARTIAL ANALYSIS TO ALLOTED TO ANALYST FOR ANALYSIS BIOLOGICAL DIVISION FOR STERILITY/BET/ MICROBIAL COUNT/ MICROBIAL ASSAY Analysed by the team of JSAs + SLAs + JLAs & Bench Chemists 1) CHEMICAL TESTS 1) IDENTIFICATION TESTS UNDER THE 2) ASSAY BY 2) WATER/ LOD/ SULPHATED ASH SUPERVISION OF TITRIMETRY 3) TLC & IR 3) OTHER LIMIT TESTS SSA/ SECTION I/C 4) ASSAY BY HPLC, GC & HPTLC 5) IMPURITY PROFILE COMPILATION OF REPORTS IF REQUIRED GIVEN FOR REPEAT ANALYSIS **ENTRY IN LIMS** REPORT DRAFTED BY SOFTWARE **ANALYST** DRAFT REPORT ALONGWITH REMNANT SAMPLE SUBMITTED SUBMITTED TO SSA FOR TO SSO/ GA FOR SCRUTINY & LOCKING IN LIMS SCRUTINY/ CHECKING FINAL C.O.A. FOR REPORT WITH RAW DATA SUBMITTED TO SAMPLE WARDEN SIGNATURE OF SSO/GA SECTION FOR DECODING & REPORT GENERATION FINAL REPORT ALONGWITH REMNANT SAMPLE SUBMITTED TO SAMPLE WARDEN FOR DISPATCH, FILING & CONTROL OF SAMPLE AND DATA

Flow Sheet of Sample Warden Section

