



GOVERNMENT OF INDIA

MINISTRY OF HEALTH & FAMILY WELFARE

(DIRECTORATE GENERAL OF HEALTH SERVICES)

CENTRAL DRUGS STANDARD CONTROL ORGANISATION

REGIONAL DRUGS TESTING LABORATORY-CHANDIGARH

Accredited by: NABL (ISO/IEC-17025:2017 in Chemical & Biological Testing)

RDTL PROFILE



REGIONAL DRUGS TESTING LABORATORY (RDTL) – CHANDIGARH

Sector-39C, Chandigarh-160036

Location Link:

<https://www.google.com/maps/place/Regional+Drugs+Testing+Laboratory/@30.7405994,76.7277807,17z/data=!3m1!4b1!4m6!3m5!1s0x390fed0baaaaaaab:0x306ed48fb58889fd!8m2!3d30.7405994!4d76.7303556!16s%2Fg%2F1tfnrctc?entry=ttu>



0172-2688239



0172-2636316



rdtlchd@cdsco.nic.in

HISTORY

ESTABLISHED IN -2007

The Regional Drugs Testing Laboratory - Chandigarh (RDTL) is a National statutory laboratory in the North Zone of India. It is working under the administrative control of Drugs Controller General (I), CDSCO, Directorate General of Health Services (DGHS) in the Ministry of Health & Family Welfare, Government of India.

This laboratory is established for the testing of drugs & Cosmetics products under the control of Central Drugs Standard Control Organisation (CDSCO).

For the establishment of this laboratory, Director General of Health Services, Ministry of Health & Family Welfare, Govt. of India, Nirman Bhawan, New Delhi – 110011 in 1996 acquired a piece of land measuring 3354.328 Sq. Yd. from Estate Office, U.T., Chandigarh in 1995 at sector 39C which is about 7.00 Km from ISBT sector 17, 4 Km from sector 43 Bus stand, 13 Km from Chandigarh Railway Station and 20.5 Km from Chandigarh International Airport.

The building was constructed by CPWD Chandigarh and handed over in the year of 2007. This laboratory started its journey to fulfil its statutory duties from November-2007, since then laboratory is contentiously being flourished itself. The microbiological department was established and came into effect from June 2017. It was accredited by NABL in chemistry discipline in the year of 2016 and in microbiology discipline in the year of 2018. It is continuously discharging its duties to be a part of broad goal of CDSCO as well as Ministry of Health and Family Welfare to enhance public health by ensuring the availability of quality drugs, cosmetics and medical devices to the common people.

This laboratory receives the samples of drugs, cosmetics and medical devices in the form of Legal (Form-18), Survey and special drive from Central Officers/Drugs Inspectors of CDSCO, North Zone – Ghaziabad, Sub Zone- Baddi, Jammu, Varanasi and Assistant Drugs Controller (India) and Indira Gandhi International Airport, New Delhi. After that, the samples are being tested according to the requirement of Drugs and Cosmetics Rule 1945 and there under and the reports are being dispatched to the concerned senders of the samples.

Review of Director

Dr. Debasis Maiti, Director In Charge

From the very beginning of its birth, this institute always thrives to discharge its duties to be a part of broad goal of CDSCO as well as Ministry of Health and Family Welfare to enhance public health, which can be ensured by making the availability of quality drugs, cosmetics and medical devices to the common people. It involves to test the samples and to submit the reports accordingly in efficient manner from its statutory periphery.

An enormous number of drugs and cosmetics are available to the common people and a number of methods and techniques are required to test the quality of these huge kinds of samples. The journey is not so smooth, but it has always accepted and overcome its challenges. This unremitting and ironic determination gifted it to be flourished, bloomed and strengthens its foundation from its root.

This institute has instilled the culture to employ the full potential and support of its employees. The employees are encouraged to work in harmonious manner for their excellent contribution with their professional approach and experiences.



Our goals for further growth and value creation:



Delivering quality technical services by optimum utilization of its resources in a sustainable manner.



Ensuring continuous and contemporary learning.



Compliance norms in practice.



Continual improvement in maintaining and managing environmental aspects and



Enhancing occupational health and safety policy and management of hazards effectively.

This institute also prioritized the safety and security of its human resources, facilities and environment from the potential threats and harmful influences.

There are a number of people who are continuously thriving to flourish this institute from its germination. I would like to thank all of them for being a part of this institute and for their continuous, cordial and unconditional support over the time being.



Vision



To safeguard and enhance public health by quality and excellence in testing of drugs, cosmetics and medical devices.



To be a part of modern regulatory system in India to protect public health by ensuring provision of safe, effective and quality drugs and pharmaceuticals based on scientific excellence accountable to both the Government and the

Mission



To provide quality and effective analytical services in the area of Drugs, pharmaceuticals and cosmetics testing which can be achieved through employment of advanced testing facility with the sophisticated instruments and dedicated, committed work force by adhering to core values of transparency, accountability, efficiency, commitment, credibility and innovation.



To be a smart drug testing laboratory equipped with latest sophisticated equipment's and having clean and green eco-friendly environment.

Key Objectives

-  To implement effective quality system in the laboratory.
-  To ensure dependable and accurate testing facility.
-  To provide test results at the earliest and to the best satisfaction.
-  To update technical knowledge / skill of scientific / technical staff by in-house and outside training.
-  Regular participation in Proficiency Testing and Inter Laboratory Comparison Programs.
-  To provide proper & safe working environment to adopt Good Laboratory Practices.



Statutory Functions and Duties of the Institute



Analysis of Drugs and Pharmaceuticals, Cosmetics and Medical Devices in terms of schedule to the Drugs and Cosmetics Act, 1940 and rules there under so as to specify the standards of identity, purity and strength for the drugs imported, manufactured for sale, stocked or exhibited for sale or distribution in India.



Analysis of Import drugs and Cosmetics samples entering through the port offices.



Analysis of Drugs & Pharmaceutical formulations received as Survey Samples from Central Drugs Standard Control Organization and its Zonal Offices and State of Haryana, Delhi, Jammu & Kashmir and Himachal Pradesh.



Analysis of Drugs and Pharmaceutical formulations received as National Survey Samples from CDSCO under Ministry of Health and Family Welfare and various state drugs control authorities.





Rules / orders under which powers and duty are derived:



Director, RDTL is exercising the powers as HOD delegated under the relevant provisions of DFP Rules, 1978 and GFRs, 2005 vide letter No. F. NO. D.21013/7/2010-DC, dated 24th May, 2010.

As per Central Civil Services Rules and Drugs & Cosmetic Act 1940 and rules there under. Also, as per ISO/IEC 17025:2017 in chemical & Biological Testing requirement for Laboratories and any other rule which are applicable for Central Govt. Institution.



Related provisions, acts, rules etc.:



GFR, Central Civil Services Rules, Drugs & Cosmetics Act, 1940 and Rules there under and any other rules which are applicable for Central Govt. Institution.



Norms/ standards for functions/ service delivery:



As per Drugs & Cosmetics Act, 1940 and Rules there under and ISO/IEC 17025:2017 and any other rules which are applicable for Central Govt. Institution.



Time-limit for achieving the targets:



As per the provision of Drugs & Cosmetics Act, 1940 and Rules there under the report of the result of test and analysis in accordance with the rule (within a period of sixty days of the receipt of the sample)



Suo-motu disclosure U/S 4 of RTI Act 2005



Process of Grievance Redressal:



Already establish in CDSCO Head Quarter.



Web Notice:

<https://cdsco.gov.in/opencms/opencms/en/About-us/Laboratories/>

Details of information available in electronic form (Category of documents):



All Samples and its testing related information.



All Financial implications.



Availability of Electronic information (Custodian of documents/categories):



Laboratory using centralised sugam software for the online receiving and online generation of reports through this software:-

<https://sugamlabs.gov.in/SugamLabs/Homepage>



All Financial implications: - Administration Department (Through Proper Channel).

System of compensation to the officers and employees:



A per Central Government Rules.



Directory of Officers and Employees with Work Allocation



Dr. Debasis Maiti,

Director In Charge

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education:

M. Sc., MBA, PhD.



Duties & Responsibilities:

-  Chairman of Purchase Committee.
-  Appellate Authority for RTI.
-  Total Administrative Activities.
-  Roles of Government Analyst and Medical Device Testing Officer.





Directory of Officers and Employees with Work Allocation



Sh. Hitesh Kumar Khare

Scientific Officer

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education:

M. Sc (Biochemistry), AIC (Chemistry).



Duties & Responsibilities:

-  Managing testing of Samples for chemistry and instrumentation section.
-  Operation and maintenance of GLC.
-  Any duties assigned by Director/ head of the Laboratory from time to time.
-  Responsibilities of Central Public Information Officer.
-  Responsibilities of DDO.
-  Roles of Government Analyst and Medical Device Testing Officer.





Directory of Officers and Employees with Work Allocation



Sh. Nirmal Gharami

Technical Assistant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education: B. Sc



Temporary transferred from CDL Kolkata (Dated 17.11.2025)

Duties & Responsibilities:

-  Analysis of Drugs and Pharmaceutical Products.
-  Operation of different sophisticated instruments in Chemical Section.
-  Review of sample report.
-  Any duties assigned by Director/Head of the Laboratory from time to time.



Directory of Officers and Employees with Work Allocation

Sh. Amit Kumar Kashaundha

Accountant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education: B.Sc.



Duties & Responsibilities

- Preparation and scrutiny of all types of bills including arrieros, medical reimbursement, TA/DA, office contingencies and monthly recurring water, electricity, telephone and other financial claims.
- Preparation of budget estimate (BE), revised estimate (RE) and monitoring expenditure within allocated funds including completion of monthly and quarterly expenditure statements and submission to director/ head of office.
- Assisting the DDO in preparation of monthly salary bills, leave encashment,
- GPF/CPF deductions, income tax calculations and other employee related financial matters
- Ensuring timely forwarding of bills to PAO and monitoring/ tracking the status of payments.

- Any duties assigned by Director/Head of the Laboratory from time to time.





Directory of Officers and Employees with Work Allocation



Sh. Chinnarao Piniseti

Junior Scientific Assistant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education: M. Pharm.



Duties & Responsibilities:

-  Analysis of Drugs and Pharmaceutical Products.
-  Operation of different sophisticated instruments in Chemical Section.
-  Internal Calibration of instruments and Glassware.
-  Assist in preparation of departmental SOPs and other Laboratory related works to the higher authority.
-  Responsibilities of Buyer for purchasing from GEM Portal.
-  Any duties assigned by Director/Head of the Laboratory from time to time.





Directory of Officers and Employees with Work Allocation



Miss Pooja Tiwari



Junior Scientific Assistant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education:

M. Sc. In Chemistry

Duties & Responsibilities:



Analysis of Drugs and Pharmaceutical Products.



Operation of different sophisticated instruments in Chemical Section.



Internal Calibration of instruments and Glassware.



Assist in preparation of departmental SOPs and other Laboratory related works to the higher authority.



Any other duties assigned by Director/Head of the Laboratory from time to time.



Responsibilities as a member of Purchase Committee.



Directory of Officers and Employees with Work Allocation

Dr. Amit Kumar

Senior Scientific Assistant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education:

PhD, M. Sc (Chemistry)

Duties & Responsibilities:



Official is Temporary transferred to Mini Lab, IGI airport, New Delhi, Since April 2026.





Directory of Officers and Employees with Work Allocation



Sh. Vinod Kumar Laboratory Assistant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education:

B. Sc, AIC (Chemistry).

Duties & Responsibilities:

-  To ensure the Quality Assurance related work in the laboratory.
-  Samples entry in Sugam Software.
-  Assist SSA/JSA during sample analysis.
-  Responsibilities as a member of Purchase Committee
-  Any duties assigned by Director/Head of the Laboratory from time to time.





Directory of Officers and Employees with Work Allocation



Sh. Upender

Laboratory Assistant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education: M. Sc (Chemistry).

Duties & Responsibilities:



Total responsibilities of testing of cough syrup samples for export purpose from receiving of samples to release of report and data locking.



Any duties assigned by Director/Head of the Laboratory from time to time.



To issue & maintain records of Library books.



Directory of Officers and Employees with Work Allocation

Sh. Major Singh

Laboratory Attendant

EMAIL: rdtlchd@cdsco.nic.in

TEL: 0172-2688239

Education:

10+2.

Duties & Responsibilities:



Archival of Control samples after testing.



Issuing of Store items.



Any duties assigned by Director/head of the Laboratory from time to time.





Employees with Gross Monthly remuneration

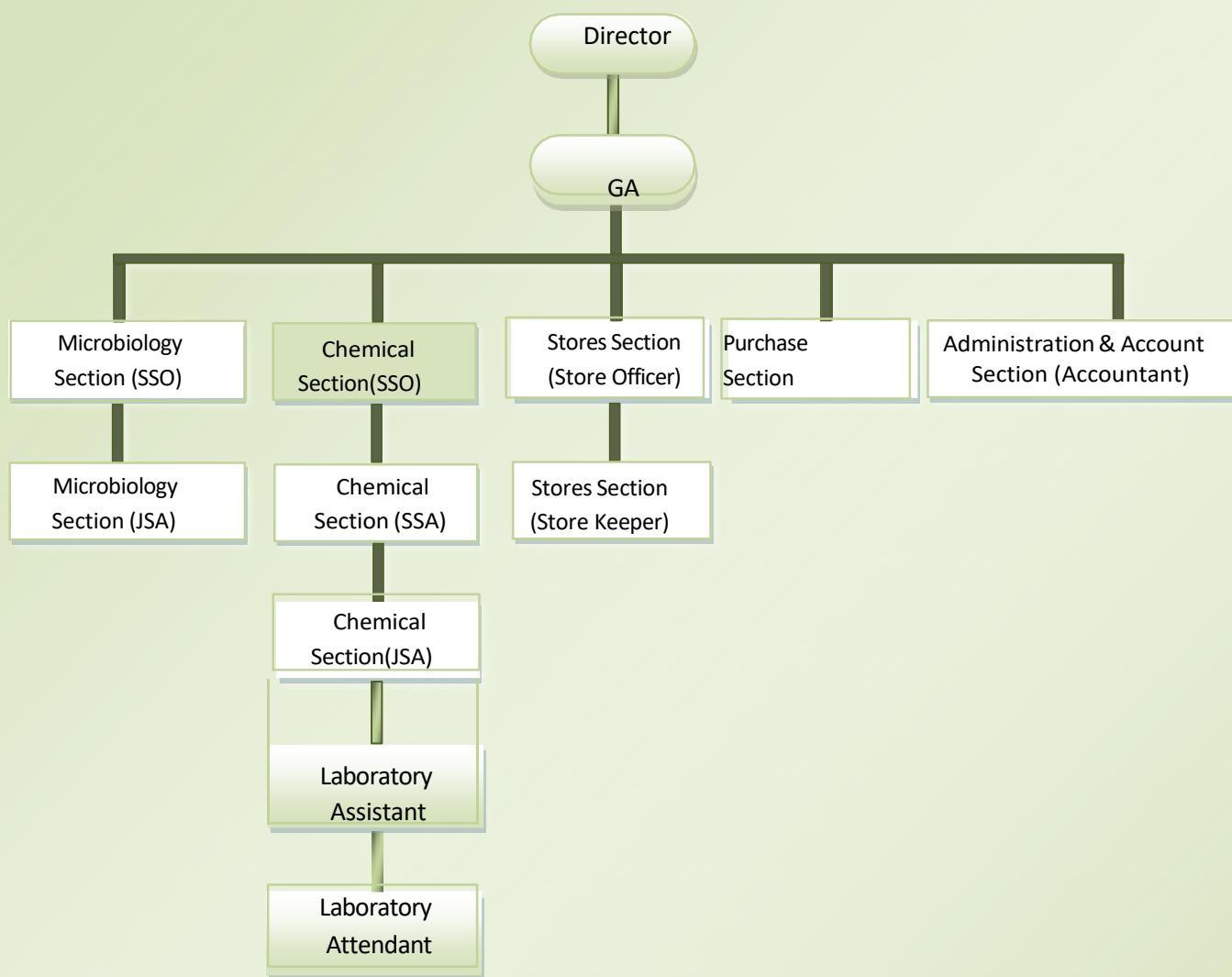


Total for Employees with Gross Monthly remuneration (2025-26) :

Sl. No.	Name	Designation	Mobile/ Telephone No	Email ID	Pay Level
1.	Dr. Debasis Maiti	Director In Charge	0172-2688239	rdtlchd@cdsco.nic.in	10
2.	Sh. Hitesh Kumar Khare	Scientific Officer	0172-2688239	rdtlchd@cdsco.nic.in	10
3.	Dr. Amit Kumar	Senior Scientific Assistant	0172-2688239	rdtlchd@cdsco.nic.in	7
4.	Sh. Nirmal Gharami	Technical Assistant	0172-2688239	rdtlchd@cdsco.nic.in	6
5.	Sh. Amit Kumar Kashaundhan	Accountant	0172-2688239	rdtlchd@cdsco.nic.in	6
6.	Sh. Chinnarao Piniseti	Junior Scientific Assistant	0172-2688239	rdtlchd@cdsco.nic.in	6
7.	Miss. Pooja Tiwari	Junior Scientific Assistant	0172-2688239	rdtlchd@cdsco.nic.in	6
8.	Sh. Vinod Kumar	Laboratory Assistant	0172-2688239	rdtlchd@cdsco.nic.in	4
9.	Sh. Upender	Laboratory Assistant	0172-2688239	rdtlchd@cdsco.nic.in	4
10.	Sh. Major Singh	Laboratory Attendant	0172-2688239	rdtlchd@cdsco.nic.in	1

Note: Other than gross monthly remuneration to the employee all the employees are entitled for the LTC, CCL (only for ladies' employee), tuition fees, medical reimbursements etc. as per Govt. of India Orders.

Organizational flow Chart of Supervision and accountability



GA: Government Analyst

SSO: Senior Scientific Officer (Gr - I)

SSA: Senior Scientific Assistant

JSA: Junior Scientific Assistant



Decision Making Process

All procedures in decision making including channels of supervision and accountability are being followed as per Govt. of India Rules/norms (Central Civil Services rules, Financial Rules, Rules of business, standing orders of Govt., manuals of Instructions) and as far as possible, decisions are taken with Ministry of Health and Family Welfare. Director has the sole responsibility to take the final decision in administrative matter with the concurrence of Director/Deputy Director Admin from CDSCO HQ, New Delhi, whereas in legal sample the G.A gives is opinion **within 60 days** after receiving of the samples and the final decision on such report will be taken by CDSCO, Head Quarter/SLA.



Details of Directors



Sl. No.	Name	Designation	Time Period
1.	Dr. Surinder Singh	Director in Charge	17.05.2007 to 09.04.2008
2.	Dr. Arun Bhardwaj	Director in Charge	16.05.2008 to 02.08.2009
3.	Dr. Ram Avtar Singh	Director	03.08.2009 to 30.06.2022.
4.	Dr. Debasis Maiti	Director in Charge	01.07.2022 to till date





Different Divisions/Sections of Organization



Reception:



Receive samples and letters



Keep initial records of the received samples



Reception.....



Different Divisions/Sections of Organization



Sample Warden Section:



Receives the samples through online SUGAM portal.



Scrutinizes documents related to samples.



Issue of samples to respective sections for analysis.



~ Sample Section.....





Different Divisions/Sections of Organization



Remnant Sample Section:



Receive residual samples after testing the drug/ pharmaceutical/ cosmetic in the laboratory.



Storing of residual samples systematically in proper order as per sample registration number.



Storing the test reports systematically in proper order as per sample no.





Different Divisions/Sections of Organization



Reference Standard Section:



Storing primary and secondary standards in proper condition and issuing according to the Pharmacopeial requirements.



~ Reference Standard Section.....





Different Divisions/Sections of Organization



Chemistry Laboratory:



Contains the facilities for preparation of samples for all types of experiments.



Facilities for Titrimetric Quantifications.



Facilities for Chemical Identifications.



~ Chemistry Laboratory.....





Different Divisions/Sections of Organization



Microbiology Laboratory:



Controlled through HVAC system.



Separate Clean room facility for sterility test, microbial limit test and microbiological assay.



Compartmentalized media preparation, decontamination and washing facilities.



Separate facility for Liquid particle counting and Bacterial Endotoxin Test.



~ Microbiology Laboratory.....





Different Divisions/Sections of Organization



Cosmetics Section:

This section is well equipped with a number of instruments used in cosmetic testing as per BIS specifications. The following instruments/apparatuses are available in this section;

-  Pay off Measuring Instrument.
-  Drying Time Measuring Instrument.
-  Automatic Scratch Tester.
-  Breaking Load Test Apparatus.
-  Adhesion Test Apparatus.
-  Foam Height Measuring Apparatus.



~ Cosmetics Testing Laboratory.....





Different Divisions/Sections of Organization



Quality Assurance Section:



Maintains records of Quality Management system.



Organizes inter laboratory comparisons and issue of documents for effective implementation of ISO/IEC17025:2017, Integrated Management System and Good Laboratory Practice.



Issue Test methods or specification in case of patent and proprietary samples.



~ Quality Assurance Section.....



Different Divisions/Sections of Organization

Instrumentation Section:

Separate rooms for HPLC, Polarimeter, AAS, GC, HPTLC, KF titrator, water purification system and fume hood.

Chemical storage unit is placed in fume hood area where flammable, corrosive, harmful and toxic chemicals are stored after segregation.

Five rooms are dedicated for the instrumentation section



~ Instrumentation Section.....



Different Divisions/Sections of Organization



Administrative /Accounts Section:



Deals for pay and allowances of the staff, payments of the vendors and other service provider through E office



Preparation of budget estimate and expenditure for the financial year, correspondence with Headquarters office for various sanctions/approvals through E office.



Looks after the recruitment rules, maintenance of Service Books, leave records and personal files, pay fixation, increments and APARs (Annual Performance Appraisal Reports) of the employees.



Purchase of chemicals, stationery, glassware and other items raised by the store section.



~ Admin/Accounts Section.....





Different Divisions/Sections of Organization



Store Section:



Maintains stock of stationary items and chemicals, glassware and other items relating to office work and laboratory respectively.



Generate requisition for the purchase of appropriate items useful to the laboratory.



Separate storage for flammable and inflammable chemicals to prevent hazards.



~ Store Section.....





Different Divisions/Sections of Organization



Library & Information Section:



Equipped with reference books.



Latest journals, monthly bulletins and new arrivals (books) in the Pharma Industry are purchased to keep the staff updated with the chronicles of the Pharma Sector.



~ Library & Information Section.....





Different Divisions/Sections of Organization



Conference Hall:



Seminar Hall with sitting capacity of 70 and equipped with latest audio-visual facilities.



Regular internal monthly meetings and seminars are conducted to motivate the staff and the vision is turned into action.



~ Conference Hall.....





Number of Tested Samples



FA/1337

Sr. No.	Year	Total Number of Samples Tested			Total Number of Samples Failed		
		Legal	Survey	Total	Legal	Survey	Total
1	2014-15	816	922	1738	50	11	61
2	2015-16	487	5756	6243	28	167	195
3	2016-17	1352	900	2252	47	18	65
4	2017-18	2088	2641	4729	104	34	138
5	2018-19	2217	1828	4045	122	29	151
6	2019-20	2014	1352	3366	118	20	138
7	2020-21	1022	1195	2217	107	11	118
8	2021-22	1374	1685	3059	109	25	134
9	2022-23	1155	1121	2276	118	15	133
10	2023-24	1798	1214	3012	118	31	149
11	2024-25	1134	348	1482	81	08	89
12	2025-26	1141	1377	2518	144	45	189





Constituted Committees of the Laboratory



The following committees are formed for various functions/advise. The meetings are held as and when required.

1. Purchase Committee
2. Management Review Committee
3. Disposal Committee



The compositions of all the committees are having two members and one chairman and final outcome and minutes of meeting shall be discussing with the Head of the institution for further implementations/ improvement.



Transfer Policy and Transfer Orders



There is no transfer policy for the officials and only officials temporary transfer on Deputation basis as well as the other Ministry officials can join this office through deputation as per the Recruitment Rule.



Category of Documents



There are following categories of document available with this laboratory

Technical Documents: -

- Quality Manual
- Master List of Record
- Master List of SOP
- Master List of STP
- Instrument Maintenance Record
- Stock register of Reference/Working Standard
- Legal Reports
- Survey Reports
- The record related to Analysis such as reports, Raw Data, Log Books, Graphs/Spectra etc, are maintained under control of laboratory

Administrative Record

1. Service book and personal file of permanent staff
2. Contingent and Salary Bill, PVR Register
3. Account and Administrative files
4. Stock Registers
5. Dairy Dispatch register

The custodian of technical and administrative record is under Director/Head of the institution





Right to Information



List of the officers dealing with RTI matters at (RDTL), Sector-39C, Chandigarh - 160036.



First Appellate Authority (FAA):



Dr. Debasis Maiti, Director In-Charge



Regional Drugs Testing Laboratory, CDSCO, Ministry of Health & Family Welfare, Sector-39C, Chandigarh-160036.



Central Public Information Officer (CPIO):



Sh. Hitesh Kumar Khare, Scientific Officer



Regional Drugs Testing Laboratory, CDSCO, Ministry of Health & Family Welfare, Sector-39C, Chandigarh-160036.



In the financial year 2025-26 the four RTI has been received through RTIMIS online portal and the information has been provided within stipulated time frame.





Quality Assurance



Quality Assurance:

Quality Assurance is the sum total of organized arrangement made with objective of ensuring that medicines are of the quality required for their intended use. Quality Assurance is a team work for achieving common goal.

The Quality Assurance Section focuses on quality management & provides confidence that quality requirements are fulfilled. This section comprises of procedural activities implemented in the laboratory's quality system & ensures the operations are in accordance with the ISO/IEC 17025: 2017 Standard.

The maintenance of Quality Management System (QMS) is crucial to a laboratory for providing the correct test results. The QA Section covers important elements of Management System such as documentation, SOPs, Quality Control of Samples & Participation and conducting External Quality Assessment Schemes. Quality Assurance team takes to view the quality requirements, audits the results of control measurements and analyses quality performance in order to ensure that appropriate quality standards and procedures are implemented. This year the laboratory participated in Inter Laboratory Comparison programmes conducted by CDTL-Chennai, RDTL-Guwahati, CDL-Kolkata, IPC- Ghaziabad, CDTL-Hyderabad, CDTL-Mumbai-. This helps to review the quality levels and defines necessary improvements in the existing quality management system framework. Another activity initiated this year was revision of Quality System Procedures and Standard Operating Procedures. Also, SOPs for new instruments and processes are framed for communication in the laboratory cycle.





Quality Assurance



The Quality Assurance Section shall continually improve the effectiveness of its management system through the use of the quality policy, quality objectives, audit results, analysis of data, corrective and preventive actions and management review.

Following activities were performed under the scope of NABL

1. The registration process of RDTL-Chandigarh in NABL Portal with respect to details such as information of the Laboratory Details, Discipline Details, Scope of Accreditation, Organization, Calibration status of each instrument, Reference Materials, Quality Control Activity etc., uploading of the revised Quality Manual was completed and the details submitted.
2. Uncertainties calculated for the drugs to be added in the scope. The drugs for which Measurement Uncertainty was calculated were metronidazole Tablets IP, Atenolol Tablets IP, Allopurinol Tablets IP, Ranitidine Tablets IP, Frusemide tablets IP, Metformin Hydrochloride Tablets IP, Pyrazinamide Tablets IP, Paracetamol Tablets IP, Paracetamol Syrup IP, Amoxicillin Capsules IP and Cetirizine Hydrochloride Tablets IP.
3. Uncertainties calculated for the Cosmetics to be added in the scope. The drugs for which Measurement Uncertainty was calculated were Skin Cream, Toilet Soap, Bathing Bar, Shampoo and Shaving Cream.
4. a. Z-Score for the financial year 2025-26 has been calculated for Salbutamol syrup IP, Metronidazole Tablets IP, Ranitidine Tablets IP, Allopurinol Tablets IP, Frusemide Tablets IP, Dexamethasone Tablets IP, Toilet Soap, Skin Cream, Shampoo, Erythromycin Stearate Tablets IP, and communicated to the participants.
5. A. The Z-score obtained for the product Salbutamol Syrup IP is 1.73
 B. The Z-score obtained for the product Metronidazole Tablets IP is 0.306
 C. The Z-score obtained for the product Ranitidine Tablets IP is 0.207
 D The Z-score obtained for the product Allopurinol Tablets IP is 0.199
 E The Z-score obtained for the product Frusemide Tablets IP is 1.73
 F The Z-score obtained for the product Dexamethasone Tablets IP is 0.163
 G The Z-score obtained for the product Toilet Soap is 0.250
 H The Z-score obtained for the product Skin Cream is 2.00
 I The Z-score obtained for the product Shampoo is 0.062
 J The Z-score obtained for the product Shampoo is 1.164



Quality Assurance



6. Satisfactory Z-Score received from IPC-Ghaziabad for PT – round 01/2025 and round 04/2025 w.r.t. Chromatographic Purity by HPLC, Identification by IR and pH.
7. Out of specification & Repeat Analysis related documents were reviewed.
8. Log books /Raw data books issued as per requirements.
9. Compiling of Monthly Progress Report of RDTL-Chandigarh.
10. Preparation of MRM Minutes & review meetings.
11. RDTL-Chandigarh successfully faced the NABL Reaccreditation Audit on 17th May and 18th May 2025 and annual onsite surveillance was scheduled on 14th march 2026. All the parameters that may be evaluated were reviewed by the external auditor and the non-compliances were observed and corrective action was taken within the time, so that the laboratory achieves the overall goal of continual improvement.





Quality Assurance



Feedback received & sent to stakeholders / vendors:

- a. Feedback sent to CDL Kolkata as requested by them.
- b. Feedback sent to IPC-Ghaziabad as requested by them.

Satisfactory Feedback received from following customers for the services rendered by RDTL-Chandigarh:

- a. Drug Inspector-CDSCO, Baddi.
- b. Medical Device Officer, DGHS, Ministry of Health & Family Welfare S. R. Nagar, Hyderabad.
- c. Drug Inspector-CDSCO, Ghaziabad (U.P.).
- d. Drug Inspector-CDSCO, Jammu.

Proficiency Testing and ILC:

- Proficiency Testing plan as per Form-163 updated & subsequently uploaded on NABL portal as advised.
- Participated in Proficiency testing for the year 2025-26. IPC-Ghaziabad, Fare Labs.
- Sample received from Proficiency Testing Provider IPC-Ghaziabad for Proficiency Testing (Chromatographic Purity by HPLC and IR). The results were communicated to IPC.
- Participated in proficiency testing for cosmetics & essential oil for Staphylococcus aureus, Pseudomonas aeruginosa & Candida albicans was received from Fare Labs Pvt. Ltd., Gurgaon.



 Quality Assurance

12. NABL accreditation in accordance with the standard ISO/IEC 17025:2017 was granted by Quality Council of India for Chemical, Biological & Cosmetics & Essential oils discipline with validity from 31/05/2025 to 30/05/2029. The scope for which laboratory had applied was approved by the NABL authorities.
13. External training of Ms. Pooja Tiwari for the laboratory System and internal Audit as per ISO/IEC 17025:2017 conducted by Training and Capacity building (TCB) cell, Quality Council of India on 01.09.2022 to 02.09.2022.
14. Prepared 4-year Internal Audit Plan and Yearly schedule of Internal Audit for 2025-26.
15. Calibration calendar prepared for Analytical Balance, pH Meter, Environment Monitoring, Monitoring of Refrigerator and Laboratory Freezer Temperatures, Environment Monitoring, Validation and Calibration in Microbiology schedules for the year 2025-26.
16. Expansion of scope was proposed by Quality Manager & Technical Manager. Various tests such as Disintegration test, Assay (by UV), Assay (by HPLC), Uniformity of weight, Identification tests (by IR) were added in the existing drugs under scope. Also, it was proposed MLT, Assay, Sterility and BET and Skin Cream for pH Total Fatty Substance, Foam Height and Total Fatty Matter in the scope. Accordingly, preparations for the same initiated.
17. Internal Audit was conducted on 24th, 27th and 28th October 2025. All sections in the laboratory were covered in the audit as per the notification issued.
18. History Log of Instruments under scope were reviewed.
- 19.. Job description issued to newly recruited analysts.
20. Monthly Review meetings are done every month to discuss technical & administrative matters. All section In- charges & Division head discuss laboratory activities with the Director In-charge.



Activities for the year 2025-26

➤ Swachhta Pakhwada



➤ Vigilance Awareness Week (Oath taken by all the staff)





Disbursement's report of the public authority



Expenditure statement in respect of Major Head 2210-06104-Drugs

Control, (Minor Head) 02-CDSCO-0201-General Component (Rs. /-):

Sl. No.	Sub Head	2022-23	2023-24	2024-25	2025-26
1	Salaries	8227000	4658000	4506294	4398649
2	Allowances	-	2935000	3171156	3270853
3	LTC	-	-	49201	2638
4	Rewards	-	-	-	-
5	Medical Treatment	17200	607000	1221421	149011
6	Travel Expenses	250000	185000	-	208326
7	Office Expenses	6969000	5645000	5664403	5973410
8	Rates, Rents and Taxes	50000	50000	-	71231
9	Publications	-	-	-	-
10	Supply and Materials	5223000	4336000	4936482	5462317
11	Advertising and Publicity	-	-	-	-
12	Minor Works	8490000	5988000	4893338	4356116
13	Repair & Maintenance	-	981000	5888191	5210824
15	Digital Equipment	-	115000	274795	197051
TOTAL		29449000	25500000	30605281	29300426





Instruments Procurement Details (2025-26)



New Instruments procured in the Year (2024-25)

Sl. No.	Instrument Name	Qty.	Name of the supplier	Make	Purchase Date
1	Gas Chromatography (GC)	1	Thermo Fisher	Thermo Fisher	22.03.2025
2	HPLC	2	Thermo Fisher	Thermo Fisher	22.03.2025

New Instruments procured in the Year (2025-26)

Sl. No.	Instrument Name	Qty.	Name of the supplier	Make	Purchase Date
1	Ultra-pure Water Purification System	2	ASV Analytical Pvt. Ltd	ASV Analytical Pvt. Ltd	02.02.2026

