

F. No. D.21013/89/2014-DC
Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
Central Drugs Standard Control Organization

FDA Bhawan, Kotla Road,
New Delhi
Dated 19 April 2017

Sub: Supply of Potable drinking water in CDSCO (HQ).

The sealed quotations are invited for supply of potable drinking water on day to day basis at CDSCO (HQ), Kotla Road, New Delhi and Sadiq Nagar, Ext. Office.

2. The sealed envelope should be superscribed as "**Quotation for supply of potable drinking water for CDSCO**" should reach the Deputy Director Admin (D) by 3.00 PM., on 27.04.2017 which will be opened on the same day at 3.30 PM in the presence of the tenderer or their representative who may wish to be present. This office reserves the right to accept or reject any quotation without assigning any reason thereof.
3. The terms and conditions are as follow:-
 - i. The average consumption of water is 600 ltrs. / day in CDSCO (HQ) and Ext. Office, Sadiq Nagar on day to day basis.
 - ii. The per unit cost of only reputed brands i.e. Bisleri and Aquafina are to be quoted alongwith the quantity of a jar.
 - iii. Earnest money Deposit of **Rs.25,000/- (Rupees twenty Five Thousand only)** in the form of Demand Draft in favour of Pay and Accounts Officer, D.G.H.S. Nirman Bhawan, New Delhi otherwise tender will not be considered. Earnest Money Deposit will be returned after finalization of the contract.
 - iv. No security deposit will be deposited with the firm by the department for bottles.
 - v. One number of Hot & cold dispenser will be supplied free of cost in the CDSCO (HQ) office. There will be no extra maintenance charge of the dispenser. On the termination of the contract the firm will be allowed to take the dispenser.
 - vi. The water should be supplied on every working day or as required at CDSCO (HQ) office and the firm should ensure that the delivery of the jars should reach latest by 09.30 A.M. sharp daily.
 - vii. The firm should also ensure to get the day to day supply vouchers signed by the authorized signatory as per the delivery made.



- viii. The firm should depute the service engineer / mechanic at the sites whenever a complaint is lodged with the firm for non-functioning of the hot & cold dispenser without any delay.
- ix. The payment terms shall be monthly basis on receipt of the bills alongwith original supply receipts. Advance payment shall not be made under any circumstances.
- x. Prices should be inclusive of all taxes, duties and freight charge.
- xi. The seal of the jar should be embossed, tamperproof.
- xii. Water standard should be maintained at 15-20 TDS, BIS, Euro Norm, WHO & US standards.
- xiii. In case the quotation is submitted directly by the manufacturer, PAN No. & Service Tax Number may be furnished alongwith copy thereof.
- xiv. In case quotation is submitted by the authorized bottling company / dealer, a valid authorization certificate from the original manufacturer / supplier / dealership certificate may be submitted.
- xv. The contract shall be awarded for one year w.e.f. date of awarded contract, which may be extended for one year further on the same terms and conditions and prices on mutual consent.
- xvi. The successful vender would be required to deposit performance security of **Rs.50,000/- (Rupees Fifty Thousand only)** in the form of FDR or Bank Guarantee in favour of PAO, Dte. G.H.S. Nirman Bhawan, New Delhi, within a week after award of contract valid beyond three months of the Contract Period;



(S.K. Tanwar)
Deputy Director Admin. (D)
Ph. No. 23236971

Copy to:-

1. IT helpdesk to upload on CSDCO website www.eprocure.gov.in