

भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय
(स्वास्थ्य सेवा महानिदेशालय)

केन्द्रीय औषध मानक नियंत्रण संगठन
केन्द्रीय औषधि परीक्षण प्रयोगशाला

क्षेत्रीय अन्न व औषध प्रशासन भवन, जी.एम.एस.डी कंपाउंड,
बेलासीस रोड, मुंबई सेंट्रल, मुंबई ४००००८
दूरभाष : ०२२-२३००२३०९/०२२-२३००२१३८ फैक्स: ०२२-२३०९९२४०
ई-मेल : cdtlmumbai@cdsco.nic.in



CDSCO

Government of India

Ministry of Health and Family Welfare
(Directorate General of Health Services)

Central Drugs Standard Control Organisation
Central Drugs Testing Laboratory

Zonal FDA Bhawan, GMSD Compound,
Bellasis Road, Mumbai Central, Mumbai - 400 008.
Tel : 022-2300 2309 / 2300 2138 Fax : 022- 2309 9240
Email : cdtlmumbai@cdsco.nic.in

Accredited By : NABL (ISO/IEC-17025:2005 in Chemical & Biological Testing)

Certified For : IMS (ISO - 9001:2008; ISO - 14001:2004; OHSAS - 18001:2007)

No. 1(108)/CDTL-Mum/16-17/ ३५९८

Date : १९/१२/१६

CIRCULAR

Applications are invited to fill up two post of Junior Scientific Assistant (Group ' B' Non ,
Gazetted) in the office of the Director , Central Drugs Testing Laboratory, CDSCO, Zonal FDA
Bhawan, Mumbai in Pay Band -2, Rs.9300-34,800+Grade Pay Rs.4200 (revised as per 7th CPC
Pay matrix level – 6) by Promotion/ transfer on deputation basis (including short term contract)
from amongst the officers under the Central/State Government /Semi Government/ Statutory/
Autonomous Research Organizations/institutions.

The following are the terms and conditions for appointment on Promotion/deputation:

1. Promotion :

The Departmental Senior Laboratory Assistants with 3 years regular service in the grade
will also be considered and in case they are selected for appointment to the post, the same
shall be deemed to have been filled by promotion.

Note:

- (a) The Departmental Officials in the feeder category who are in direct line of promotion
shall not be eligible for consideration for appointment on deputation/contract.
- (b) The period of deputation including period of deputation in another ex-cadre post, held
immediately preceding this appointment, in the same or some other
organization/department of the Central Government shall ordinarily not exceed 3 years

2. Deputation :

- (a) (i) holding analogous posts; or
(ii) With 3 years Service in posts in the pay band -1 Rs.5200-20,200+ Grade pay
Rs.2800/- as per 6th CPC & Pay matrix level-5 as per 7th CPC.
- (b) Essential Educational qualification : - Masters Degree in
Pharmacology/Physiology/Veterinary
Science/Pharmacy/Botany/Chemistry/PharmaChemistry/Biochemistry/Microbiology of a
recognized university or equivalent.
- (c) The appointment will initially be for one year which may be extended from year to year
depending on the performance of the official and administrative convenience. The period
of deputation including the period of deputation in another ex-cadre post held immediately
preceding this appointment in the same or some other organization/department of the
Central Government shall ordinarily not exceed three years.

3. Number of posts : 2(One post is against existing vacancy and one post is anticipated (future vacancy)).
4. Duties of the post : - To perform analysis of Drugs, Cosmetics & Medical Devices as per compendial & non-compendial methods. Maintenance & Calibration of various analytical instruments. Maintenance of records as per GLP etc.
5. The maximum age limit for appointment on:
 - (a) Promotion: - Not applicable.
 - (b) Deputation: - Not exceed 56 years on the closing date of application.
6. The Junior Scientific Assistant for appointment on deputation will have the option to draw his pay either in the existing pay scale plus deputation (duty) allowance in accordance with the DOPT's OM No.6/98/2009-Estt.(PII) dated 17.06.2010 as amended from time to time or in the pay scale of the deputation post.
7. The eligible and interested persons may apply through proper channel in the enclosed proforma (Annexure-A) in duplicate. The applications should reach the undersigned within 45 days from the date of publishing the vacancy circular in the Employment News. along with attested copies of APARs for the last five years and integrity/vigilance clearance certificates. While forwarding the applications of eligible candidates, department should verify the bio-data and service particulars from their service records and countersign the same. Details of major/minor penalty imposed if any during the last ten years may also be forwarded with the applications. Applications received after the last date and without the aforesaid documents/certificates and attested copies of APARs will not be considered.

Encl : Proforma (Annexure – A)

ANNEXURE - A

APPLICATION FOR THE POST OF JUNIOR SCIENTIFIC ASSISTANT IN CENTRAL DRUGS TESTING LABORATORY - MUMBAI ON TRANSFER ON DEPUTATION BASIS

1	NAME (IN BLOCK LETTERS)	
2	DATE OF BIRTH (DD/MM/YYYY) & AGE AS ON DATE	
3	EDUCATION QUALIFICATION	
4	NAME OF OFFICE / DEPARTMENT / MINISTRY IN WHICH SERVING	
5	PRESENT POST HELD ON AND SCALE OF PAY WITH GRADE PAY	
6	PAY DRAWN AS PER 6 th CPC (BASIC PAY & GRADE PAY)	
7	POST HELD ON REGULAR BASIS W.E.F.	
8	DATE OF CONFIRMATION	
9	WHETHER BELONGS TO GEN / SC / ST	
10	PERMANENT HOME ADDRESS	
11	ADDRESS OF OFFICE IN WHICH PRESENTLY SERVING	

12. DETAILS OF POSTS HELD IN VARIOUS PAY SCALES IN PAST:

SR. NO	NAME OF POST HELD	PAY SCALE	GRADE SCALE	PERIOD		REMARKS, IF ANY
				FROM	TO	

13. EXPERIENCE, IF ANY

14. ANY OTHER DETAILS RELEVANT TO THE POST NOT COVERED IN ABOVE COLUMNS

15. CONTACT NO. OF APPLICANT

DATE: _____

(SIGNATURE OF APPLICANT)

NAME: _____

DESIGNATION: _____

**CERTIFICATE TO BE GIVEN BY
HEAD OF OFFICE / DEPARTMENT OF THE APPLICANT
[To be attested not below the rank of Dy. Secretary]**

1. It is certified that particulars furnished by _____ are correct as per service record.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant He / She is clear from the vigilance angle.
3. His / Her integrity is certified as beyond doubt.
4. Details of Major / Minor penalties (MMP) imposed during the last 10 years in separate sheet, duly signed & stamped by competent authority.
5. He / She will be relieved of His / Her duties to take up assignment in CDTL-Mumbai on His / Her selection on deputation.
6. Cadre clearance.
7. Details of court cases, if any.

PLACE :

DATE :

SIGN. OF THE COMPETENT AUTHORITY

WITH NAME _____

DESIGNATION WITH OFFICE SEAL _____

TELEPHONE NO. _____