



Government of India

Ministry of Health & Family Welfare

Central Drugs Standards Control Organisation
Regional Drugs Testing Laboratory
Sector 39-C, Chandigarh - 160036

Applications are invited for filling up the one post of **Accountant on deputations basis** from the officers under the Central Govt. Eligible & interested candidates may submit their applications duly filled in the "PROFORMA" given below through proper channel along with ACRs for last 5 years within a period of **60 days** from the date of this publication, incomplete applications shall not be considered.

S. No.	Name of Post	No. of Post	Pay Scale	Group	Method of Recruitment
1.	Accountant	1	7th CPC Pay Matrix Level-6 (old) 9300-34800/- + 4200/- (G.P.)	B (N. Gzt.)	Deputation

(A) **Age Limit** : Not exceeding 56 years as on closing date of the receipt of applications.

(B) (i) Holding analogous posts on regular basis in the parent cadre/department or

(ii) with six year regular service in the pre-revised Pay Scale of Rs. 4500-7000/- (Now 7th CPC Pay Matrix Level-5) or equivalent or

(iii) with ten year regular service in the pre-revised Pay Scale of 4000-6000/- (Now 7th CPC Pay Matrix Level-4) or equivalent.

(C) who have undergone training in cash and accounts works in the ISTM or equivalent and possess three years experience in Cash, Accounts and Budget Work.

PROFORMA FOR THE POST OF ACCOUNTANT

- Name
- Father's Name
- Date of Birth
- Designation
- Post held on regular basis w.e.f.
- Present 7th CPC Pay Matrix Level (Pay Scale with GP) w.e.f.
- Name of the Department
- Service Particulars in chronological order:

S. No.	Post Held & Office	From	To	Pay Scale & G.P.	Nature of appointment	Nature of duty

9. Educational/Technical Qualification:

10. Experience/Training undergone.

11. Knowledge of Computer

12. Address for Correspondence

13. Phone/Mobile No.

14. Any other information.

Applicant Signature

TO BE FILLED BY THE FORWARDING AUTHORITY

It is certified that the particulars given above are correct & the officer will be relieved for appointment on deputation basis. His/her application is forwarded along with (i) Vigilance Clearance Certificate & (ii) C. R. Dossiers for the last 5 years.

Name _____ Designation _____

Department _____

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