

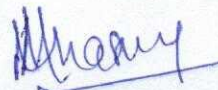
F. No. D.21013/170/2017-DC
Ministry of Health & Family Welfare
Directorate General of Health Services
Central Drugs Standard Control Organization

FDA Bhawan, Kotla Road,
New Delhi, dated the 15th November, 2018

Subject:- Invitation of applications for engagement of 01 post (No. of which may increase) of Technical Data Associates (IT) in CDSCO(HQ) on purely contract basis.

Applications for the aforesaid contractual position are hereby invited in the prescribed Proforma **(copy attached)** from eligible candidates having the following qualifications/experience:-

- (i) The candidates for the position of Technical Data Associates should possess the qualification of Masters in Computer Application.
- (ii) The candidates having the aforesaid qualification along with Diploma in Professional courses like CCNA/System Administration may be given preference.
- (iii) The position of TDA carries consolidated remuneration of Rs. 25,000/-per month.
- (iv) These positions will be initially upto 31.03.2019 but may be extended from time to time as per exigency.
- (v) The applications should be submitted along with the Bio-data of the candidates as well as photocopies of relevant certificates. Original certificate will have to be produced at the time of interview.
- (vi) The applications as per the above must reach the undersigned latest by 30.11.2018 through e-mail drugsection@cdsco.nic.in .
- (vii) The date and venue for interview shall be intimated to shortlisted candidates through e-mail/phone.



(Arun Sharma)
Director (Admn.)
Tele No. 011-23236971

Bio Data

Name of the Candidate :

Father's Name :

Date of Birth :

Marital Status :

Proficiency in Languages :

Address for Correspondence :

Present :

Permanent :

Telephone No. _____ (R), _____ (M)

Email:

Educational Qualification :

Degree/ Examinations	Year of Passing	Board/ University	Subjects/ Specialization	% of marks	Experience if any

Proficiency in computer Details of course/training undertaken

Experience Details:

Declaration

I hereby declare that the information given above is true to the best of my knowledge and belief and nothing has been suppressed there from.

Date
Place

Signature